



WEST (INNER) AREA COMMITTEE

**Meeting to be held in Bramley Community Centre, Waterloo Lane, Bramley, Leeds, LS13 2JB
on
Wednesday, 19th February, 2014 at 5.00 pm**

MEMBERSHIP

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
C Gruen	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Kevin Ritchie	- Bramley and Stannigley Community Forum
Karen Smales	- Bramley and Stanningley Community Forum

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Jane Maxwell
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A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 18TH DECEMBER 2013</p> <p>To confirm as a correct record the minutes of the meeting held on 18th December 2013.</p>	1 - 10
8			<p>MATTERS ARISING</p> <p>To receive any matters arising from the minutes.</p>	

Item No	Ward	Item Not Open		Page No
9			<p>AREA PANEL MINUTES</p> <p>To receive the minutes of the Inner West Area Panel meeting held on 2nd December 2013.</p>	11 - 16
10			<p>MINUTES - AREA CHAIRS FORUM - 25TH NOVEMBER 2013</p> <p>To receive the minutes of the Area Chairs Forum meeting held on 25th November 2013.</p>	17 - 22
11			<p>COMMUNITY FORUM MINUTES</p> <p>To receive the minutes of the Armley Community Forum meeting held on 21st January 2014 and the Bramley & Stanningley Combined Police PACT meeting and community forum held on 28th November 2013.</p>	23 - 30
12			<p>WELFARE BENEFIT CHANGES ONE YEAR ON - POVERTY AND FINANCIAL INCLUSION</p> <p>To receive the report of the Deputy Chief Executive to provide the Area Committee with an update of the changes to social security benefits after April 2013. The report looks at the continuing impact of the welfare reforms at a ward level basis and the initiatives taken to offset the adverse outcomes in cuts in personal benefits. The report also seeks input from Area Committees on how a programme of activity can work at a locality level in order for Leeds as a city to be in Universal Credit readiness.</p> <p>(Report attached)</p>	31 - 68
13			<p>EMPLOYMENT AND SKILLS</p> <p>To receive a report of the Chief Officer Employment and Skills which provides the Area Committee with an overview of the activity and outcomes being delivered at the local level Council's Employment and Skills service to improve skills and increase employment.</p> <p>(Report attached)</p>	69 - 88

Item No	Ward	Item Not Open		Page No
14			<p>ARMLEY ONE STOP CENTRE - COMMUNITY HUB PILOT SITE</p> <p>To receive the report of the Chief Officer, Customer Access to provide Members of the Area Committee with an update on the current position and short / long term plans for the coming year in establishing a Community Hub pilot within Armley One Stop Centre.</p> <p>(Report attached)</p>	89 - 94
15	Armley; Bramley and Stanningley		<p>BUSINESS PLAN UPDATE REPORT</p> <p>To receive the report of the Assistant Chief Executive (Citizens and Communities) to provide an update to the Members on new initiatives and partnership working within the area that contribute to the priority themes outlined in the Area Committee's Business Plan.</p> <p>(Report attached)</p>	95 - 102
16	Armley; Bramley and Stanningley		<p>WELLBEING FUND REPORT</p> <p>To receive the report of the Assistant Chief Executive (Citizens & Communities). To Report is to update the Inner West Area Committee on the current budget position of the Inner West Wellbeing revenue and capital budget.</p> <p>(Report attached)</p>	103 - 110
17			<p>MAP OF VENUE</p> <p>Meeting to be held at Bramley Community Centre Waterloo Lane, Bramley, Leeds LS13 2JB, at 5pm</p>	111 - 112

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WEST (INNER) AREA COMMITTEE

WEDNESDAY, 18TH DECEMBER, 2013

PRESENT: Councillor C Gruen in the Chair
Councillors T Hanley, J Harper, A Lowe
and J McKenna
Co-optees H Boutle, E Bowes and K Ritchie

54 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

55 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

56 Late Items

Supplementary information was received in relation to Item 14 - West and North West Locality Team – Six month Performance Update. (Minute No. 67 refers)

With agreement from the Chair a late item was admitted to the agenda entitled Annual Report – for the Parks and Countryside Service. (Minute No 68 refers). Prior to the meeting, it had been determined that this update report be submitted to the December meeting, rather than the next scheduled meeting in the new year.

57 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared at the meeting, however:-

In relation to the item 16 entitled, 'Wellbeing Fund Report' Councillor J McKenna drew the Committee's attention to the fact that he was a Governor at Swallow Hill Community College. Also in relation to the same item, Councillor C Gruen drew the Committee's attention to the fact that she was a Governor at Leeds West Academy. (Minute No. 69 refers).

58 Apologies for Absence

No apologies for absence were received.

59 Open Forum / Community Forums

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

On this occasion there were no comments made.

60 Minutes - 6th November 2013

That the minutes of the meeting held on Wednesday 6th November 2013 be approved as a correct record.

61 Matters Arising

Minute No. 48 – Community Forum Minutes

Clarification had been requested on what action the 'Out of Hours Noise Nuisance Team' would take if a property had a red flag status.

Outcome

If a property has a red flag it is because one of the following has happened:

- Case Officer / Police Officer reported violence and aggression taking place at the property involving the tenant.
- Officers have witnessed or been involved in an incident of violence and aggression while visiting the property.
- The complainant had informed that the occupant had been violent and aggressive. In which case, it became a Police issue, the procedure for which was to record the details and advise the complainant to contact the Police direct.

When the team received a call on a Red Flagged property, Officers would attend where possible and try and witness noise from a safe distance (ie, slowly drive by a property if on a street with the vehicle window down). The Red Flag would be removed as and when Case Officers informed the team of a new tenant in the target property / when issues had been resolved.

62 Area Panel Minutes - 7th October 2013

The Area Committee considered the minutes of the Inner West Area Panel meeting held on 7th October 2013.

That the minutes of the 7th October 2013 be noted.

63 Minutes - Area Chairs Forum - 4th October 2013

The minutes of the Area Chairs Forum meeting held on 4th October 2013 were considered by the Area Committee.

That the minutes of the 4th October 2013 be noted.

64 Community Forum Minutes

The minutes of the Armley Community Forum meeting held on 19th November 2013.

That the minutes of the 19th November 2013 be noted.

65 Housing in Inner West

Three reports respectively entitled Housing Leeds Involvement in Area Committees, Housing Leeds – Housing Service Review Update and Private Sector Housing Service had been submitted by the Director of Environment and Housing.

The Chair thanked Officers for the comprehensive reports and for attending the meeting.

Housing Leeds involvement in Area Committees

This was the first report produced by the new Housing Leeds Service following the decision to terminate the role of the former Leeds ALMO's and bring housing management services back into Council control within the Environment and Housing Directorate.

The report noted that Housing Leeds provided a range of housing management services in the West and North West of Leeds. The Inner West Area Committee was coterminous with the Inner West housing management area comprising 5,500 properties in the Armley and Bramley / Stanningley Wards.

The Neighbourhood Performance Manager presented this report and highlighted a number of issues outlined in the report including:

New Council Housing, the Broadleas was one of the 10 shortlisted sites for development under the Council Housing Growth Programme which had been approved by Executive Board. Developments were at an early stage with consultation ongoing with Ward Members.

Contractor performance has now stabilised with Mears now recognised as contractors for the area, following their take over of Morrisons FM (Facilities Management). Performance continues to be an issue and repair enquiries formed the basis of many Member enquiries and the majority of formal complaints. Indicators were improving and performance in relation to gas repairs continued to be good. Discussions were ongoing with Mears to re-establish the contractor repairs surgeries at local offices which were planned as a response to the STAR survey.

The STAR survey, undertaken in December 2012, was the most comprehensive tenant satisfaction survey undertaken across the city. Citywide, overall tenant satisfaction increased 74% over the preceding period, however it was noted that there were marked variations both across the city and within the former WNWhL area. Three areas in particular produced lower levels of satisfaction, one of which was Armley, satisfaction levels in Bramley were above average. In West Leeds a correlation was identified linking low levels of satisfaction to areas with high concentrations of multi storey accommodation.

An officer from the High Rise Management Team was in attendance at the meeting and updated the Members on the work being undertaken to increase tenant satisfaction for those living in multi storey blocks.

It was noted that the team worked with customers, the Leeds Anti-Social Behaviour Team and the police, alongside various other agencies such as BARCA. Work taken place included, upgrades to CCTV at the Clydes and Wortley blocks, fob access to a number of blocks, secure communal doors to prevent unauthorised access, cleaning and re-decorating of communal areas. Property Maintenance Cleaning had been charged with providing an enhanced level cleaning of the outside of and the communal areas within the multi storey blocks.

Housing Leeds – Housing Service Review Update

The Interim Chief Officer, Housing Management, Housing Leeds presented the report on behalf of the Director for Environment and Housing.

The report provided Members with an update on the progress with regard to the service integration of the housing service into the Council's Environment and Housing Directorate.

On the 1st of October 2013 1,200 staff were TUPE transferred into the Environment and Housing Directorate.

A review of the service was currently taking place and it was proposed that the new structure would contain 3 Chief Officer posts detailed below;

Chief Officer – Strategic Housing

- Responsible for strategic housing issues across the City, including private sector housing
- Housing options and housing need assessments across the City
- Lead role on policy issues
- Interface with Homes and Communities Agency (HCA)
- Lead on environmental sustainability, fuel poverty and climate change.

Chief Officer – Housing Management

- Tenancy management across the city
- Delivery of an Allocations and Lettings function, including policy planning

- Tenancy involvement including the strategic interface with LTF
- Income management and arrears recovery (including welfare change)
- Delivery of an older peoples housing service through sheltered provision
- Tenancy sustainability through independent living support teams

Chief Officer – Property and Contracts

- Delivery of the responsive repairs service and Capital programme
- Management of the internal DLO
- Procurement and contract management
- Commercial asset management
- Construction Health and Safety

The review had been used to look at the different ways of working across the city and to identify the model of best practice that could be used to ensure a consistent service model was adopted, to avoid confusion and inconsistency.

The integrated model of service delivery would also include;

- Location of face to face service (links to Customer Services)
- Office opening times
- Impact of Universal Credit
- Tenancy sustainability and support
- Housing needs assessment
- Management of MSF's
- Generic v Specialist
- Investment strategy
- Business growth
- Links to Police Review
- Poverty strategy
- Social contract
- Sharing best practice

It was noted that a number of formal briefing sessions had taken place with staff and Trade Unions and more were to be arranged throughout the process. Frontline staff had been engaged through a series of operation workshops and a regular briefing was circulated to all staff.

A customer communication plan had been developed which would conclude with a tenants' conference in early February 2014.

Individual briefing sessions were to be provided to Members on request with formal consultation taking place through the Housing Advisory Board.

It was envisaged that the new service model for the delivery of housing services in Leeds would be fully operational from 1st April 2014.

The Director of Environment and Housing entered the meeting at 17:30 and stayed for the duration answering a number of questions posed around each of the reports on the agenda linked to his Directorate.

(Cllr Lowe left the room at 17:43 returning at 17:49
Cllr. Harper arrived at the meeting at 17:48)

Private Sector Housing Service

The Head of Housing Partnerships presented the report on behalf of the Director of Environment and Housing

The submitted report updated the Area Committee on the work of the Council's Private Rented Sector service and introduced a new initiative to focus on the sector in the Edinburghs area of Armley.

It was proposed to adopt Armley as the second LNA area targeting 130/140 properties in the Edinburgh area of the ward.

Overall the following activity had been undertaken in Inner West:-

- A total of 79 requests for service (related to housing disrepair) had been received in Armley and a further 13 for Bramley between 01/04/2013 and 04/12/13.
- Leeds 12 had been a priority area for increased take up accreditation by landlords. Since 01/04/2013 there has been a 12% increase in bed space coverage in the area. This was due to the proactive promotion of the scheme within the area.
- There were 24 licensable HMO's in Armley and a further 2 in Bramley. All have been subject to compliance inspections since mandatory licensing was introduced by the Housing Act 2004
- A total of 119 properties in Armley had been inspected by officers in Armley and a further 12 in Bramley between 01/04/13 and 04/12/13. These inspections covered disrepair complaints and applications for licensing or were linked to the private sector letting scheme or Housing Bond scheme run by Housing Options.

The Leeds Neighbourhood Approach (LNA) was a model adopted by the Council to work with small neighbourhoods to try to make them more sustainable. The approach works with the owners of properties on a street by street basis looking at 150/200 properties at any one time.

The aim was to improve the area via a multi-agency approach with partners, led by Private Sector Housing.

A review of potential areas was undertaken and it was agreed that the Edinburghs in Armley be the next location for the LNA. The private rented sector was the main form of tenure within the area. Initial investigations have revealed that approximately 20% of the stock was multi occupancy housing that fell outside of mandatory HMO licensing requirements (mainly converted flats and bedsits). Despite the poor quality of the accommodation very few complaints were received from residents and there is a low level of landlords who are accredited.

It was proposed that the initial engagement with the area would occur in early January 2014. All owners, residents, managing agents etc. would be

contacted to outline the approach and would be offered the opportunity to engage with the Council and its partners. Any landlord or empty property owner who did not engage with the approach would then be subject to full enforcement action by the Council and partners from around the middle of February.

The content of the reports brought about a number of questions and lengthy discussions relating to all the issues covered in the reports.

Including;

- The issue of pets specifically dogs in high rise blocks
- The tenure type of the proposed new builds
- The energy efficiency of the proposed new builds
- Incidents of hate crime within the West Inner area and how Leeds Housing was to tackling the issue.

RESOLVED –

- (a) That the Area Committee noted the content of all the reports.
- (b) That Members be updated on the review of Housing Leeds, with a report on tenant satisfaction brought to a future meeting.
- (c) That the Committee offer support on the Neighbourhood Approach initiative in Armley, and encourage the sharing of local knowledge of issues around the private sector across the two wards.

66 Annual Community Safety Report

The report of the Director of Environment and Housing was presented by the Area Community Safety Co-ordinator. Also in attendance was Acting Up Inspector Steve Williamson of West Yorkshire Police.

This report was the annual community safety report which provided Members with details of the community safety activity undertaken during the last 12 months. The report also provided details of crime data.

The strategic assessment for 2013/14 highlighted a number of priorities for Leeds including;

- Strengthening the partnership approach to support a more focused approach to tackle domestic abuse
- Continued focus on reducing domestic burglary and its impact across the city
- Effectively tackle and reduce anti-social behaviour in our communities
- Improve understanding and the approach to deal with Child Sexual Exploitation
- Tackling substance misuse
- Reduction of re-offending

Members were informed of;

- a new approach working with the clusters to identify children affected by domestic violence.
- Awareness sessions on Child Sexual Exploitation were taking place for staff and these sessions were being extended to Ward Members. The sessions covered risks with social media, networking sites, raising parents awareness, and where and how to report concerns.
- Work ongoing at Ley Lane to address issues of anti-social behaviour
- Work with BARCA to address small pockets of anti-social behaviour on the Fairfields.
- Repeat victims of crime in the Armley area - ways to address this issue were being considered.

Discussion took place around the issues mentioned above including the distrust of the police within the Armley / Wortley area and the work that was currently ongoing to address this.

Members were advised that;

- Chief Inspector Fran Norton was hoping to attend Area Committee meetings in the New Year.
- Pudsey Police Station was now to remain open and an invite was extended to officers and Members to take an opportunity to work there as there was plenty office space
- Community Safety would have a new Chief Officer – Superintendent Sam Miller

RESOLVED – That the content of the submitted report be noted.

67 Environmental Services Update Report

(Cllr. Lowe left the room at 18:40 prior to the start of this item, returning to the room at 18:45 during the item).

(Cllr Hanley left the meeting at 18:30 prior to the start of this item).

The report of the Director of Environment and Housing was presented by the Locality Manager West and North West Leeds.

The report provided the Area Committee with an update on performance against the service level agreement (SLA) between West Leeds (Inner) Area Committee and the West North West Environmental Locality Team. The report covered the period from 1st July 2013 to 3rd December 2013.

Members attention was drawn to the introduction of new waste collection arrangements in Armley and Bramley and Stanningley which had now moved to alternate week collections.

Members were informed of a number of activities that had been taking place over the past few months including;

Draft minutes to be approved at the meeting
to be held on Wednesday, 19th February, 2014

- An increase in fly tipping specifically in the area of the Aviary's and Cedar's
- Assisting in the work with Community Safety
- Cleaning of gulley's and pavements
- Leaf clearing particularly after the recent storms

Discussions took place with Members providing the Locality Manager with issues that were regularly raised by residents in both Wards.

The Director of Environment and Housing also informed the Committee that in future two Officers would be attending the Area Committee meetings on a regular basis to update Members, one for Housing related issues and one for Environmental related issues.

RESOLVED – That Members' comments on the performance of the West North West Locality Team since July, and guidance provided in respect of direction to service delivery, be noted.

68 Parks and Countryside Annual Report

The report of the Director of Environment and Housing which provided Members with an annual performance for Parks and Countryside Services was presented by the Trading and Operational Support Manager.

The report provided the Area Committee an overview of the service and set out some of the challenges faced along with key performance management initiatives. In particular the report set out at an area level progress made in attaining Leeds Quality Park standard.

Discussion took place in relation to the fact that none of the community parks within the West Inner area met the Quality Parks Standard. Members raised this issue requesting that guidance be provided.

The issue of Section 106 funding was discussed and it was noted that, Area Support were currently liaising with Parks and Countryside Services and other related departments in relation to this and other funding streams.

Members were advised of work starting on Rodley Park

Members asked to be provided with a set of clear guidelines in relation to the issue of trees both on private and council grounds.

Discussion took place around issues that had been raised by residents including litter on recreational areas after local football matches.

RESOLVED – That the content of the report, together with the Area Committee's priorities for investment in community parks, playing pitches and fixed play facilities, as discussed at the meeting, be noted.

69 Wellbeing Fund Update Report

The report of the Assistant Chief Executive (Citizens and Communities) advised the Area Committee of the balance of the Inner West Wellbeing revenue and capital budget 2013 /14 and the position statement on small grants and skips budgets.

The report also asked the Committee to consider the exchange of the Capital receipts Incentive Scheme monies to revenue, detailed proposals for new wellbeing projects and sought approval for the authorised officer to make a delegated decision on the allocated Youth Activities Fund monies, in line with the delegated decision procedures.

The Committee were provided with further information in relation to the Apprenticeship Scheme.

RESOLVED –

- (a) That the Area Committee noted the balance of the Wellbeing Revenue and Capital Budget for 2013/14 be noted;
- (b) That the exchange of the Capital Receipt's Incentive Scheme monies to revenue be approved.
- (c) That approval be given to the top up of the small grant and skips budget by £1,200.
- (d) That the following be agreed in respect of the submitted Wellbeing applications:

Application	Amount	Approved / Refused
Warrells Court Fencing	£4,110	Bramley Ward Members to seek other options in relation to this issue
Apprenticeship Scheme	£4,000 from Armley £6,500 from Bramley (in order to balance out the overall contribution from each ward)	Approved
POMOC	£2,000	Approved
Saturday Night Project – additional sessions	£3,000 (half of this to come from the Youth Activities Fund)	Approved

- (e) That the decisions required in respect of commissioning projects for the remainder of the Youth Activities Fund budget be delegated to the authorised officer (Chief Officer (Citizens and Communities)), subject to initial consultation with the Area Committee Chair and also the Committee's Area Lead for Employment.

AP66 ASB & Burglary Packs £2,000.00 Approved

This bid aims to provide match funding for the provision of Householder ASB and burglary prevention packs, in specific areas within the Area, as identified as being neighbourhoods where ASB and burglary are unusually high, and also areas where reports of ASB are thought to be under reported.

The packs will be provided and administered by the Police NPT Hub. The Police will be asked to match fund £2000 through Proceeds of Crime money and the remaining match funding will be sought from the Area Committee, to total the £5,000.00 required.

The packs aim to provide useful information, advice and telephone numbers; noise nuisance; ASB; Environmental Health; Housing Contact Centre; Relevant police contact numbers, to make reporting of ASB and potential crime as easy as possible and advice about action householders can take to minimise their risk of being victims of burglary. The packs will contain:

Burglary

Yellow Envelope Folders

Lock Up or Lose It Notepads

Pens

Pencils

Fridge Magnets with useful telephone numbers Contact Cards

Door handle Leaflet

Lock Up or Lose it Postcards

Auto Snap Lock Leaflets

Total 9 Items Per Pack

ASB

Green Envelope Folders

Pens

Pencils

Fridge Magnets

101 Contact Cards

Community Safety Booklet (no cost)

Hate Crime Letter (no cost)

LASBT Leaflet (no cost)

Laminated Contact Card (no cost)

This initiative is part of a long standing and sustained campaign to reduce burglary especially in the Inner North West Area and to increase

reporting in areas where asb under-reporting is suspected. For example areas where other indicators suggest an asb issue such as criminal damage or unofficial reporting (i.e. where a householder will tell a housing officer but will not wish to officially report anything).

A vote was carried and the panel approved the bid.

AP39 Outgang Lane £4,931.05 Approved.

The above bid was previously discussed at the October panel meeting. The bid is for metal fencing to be erected around flats numbers 89 -103 Outgang Lane. There is an issue with children and youths using the gardens as a short cut and thoroughfare during the day and also during the night. This gives residents a lack of privacy as they are looking through bedroom windows which face onto this area.

There is also an issue of dogs fouling in the area and evidence of fly tipping on the grassed area, washing has previously been stolen. This could all be prevented if the area is fenced off.

The fencing would also resolve another issue of youth nuisance by preventing them from using this area to access residents gardens as shortcuts. It would also give residents ownership of the grassed area and encourage them to take more pride in the area. Furthermore it would increase feelings of safety within residents and give them more peace of mind.

A vote was carried and the panel agreed to approve the bid.

AP82 Snowden Royd Fencing £529.71 Approved

The bid is to remove existing wooden fencing and replace with metal fencing to the grassland located at the gable end of 46 Snowden Royd. This will prevent possible risk to tenants and pedestrians as it is located on a high area of banking and therefore acts as a barrier. Also replacing the wooden fencing with one made of metal will prevent damage to the fencing, currently the wooden fence is being damaged on a regular basis, resulting in high maintenance costs,

Consultation has been conducted by home visits to all affected tenants. 10 Visits attempted with 5 successfully accessed visits. Of the 5 accessed visits 4 tenants were in favour of the proposed bid.

To leave the existing fencing in situ will encourage further criminal damage, this impacts on the number of repairs required to replace missing sections of the damaged fence. The expected future maintenance costs outweigh the cost of the proposed works. Not replacing the fencing may lead to dissatisfaction and a lack of pride in area and residents wanting to leave, also there is a possibility of personal injury in the future.

A vote was carried and the panel agreed to approve the bid.

AP45 Wyther Park Fencing £793.05

This bid has previously been discussed at the October Area Panel and the panel agreed to approve the bid, the panel were informed that the cost of the fencing had now increased from £477.80 to £793.05 the panel agreed to the increased cost.

Update on Previous Bids

3.2

AK reported on the budget sheet giving an update of the bids that had previously been approved and when the works were due to start.

All funding that was due to be spent by the end of March is now budgeted for.

AK informed the panel that the Clyde Walk project at a cost of £40,000.00 has now been submitted and this work is due to start in January with a completion date for Summer 2014.

Community Engagement & Inclusion Team Report LB

3.3

LB attended the meeting and reported on the teams events.

Thank You Event

A thank you event was held at the Swinnow Community Centre, over 7 customers, staff and other stakeholders attended. Senior managers were also in attendance to give a personal thank you to customers and to reflect on what had been achieved. Simon Costigan the new Interim Chief Officer for Housing Management assured customers that Housing Leeds is keen to continue to work together and learn from the best examples of community and customer involvement as it develops its new services.

Tenant and Resident Associations and Area Representatives

There are currently seven active and recognised Tenants & Residents Associations (TARA's and one Area Representative in the Inner West. They represent residents in Ashlea Court, Burnsall Court, Burnsall Croft, Coal Hill, Moorside, New Wortley, Theaker Lane and Landseer area.

Residents Associations and Area Representative make a really great contribution to their communities. Two examples from the Inner West area are the Moorside TARA volunteers who provide and run community facilities such as a youth group and luncheon club to local residents from the Moor side Community Centre. New Wortley Resident Association are about to celebrate their 10th anniversary as a residents group and

are still very active in working on further improvements to the area.

Diverse Community Fund

The Disabled Customer Forum and Rainbow Roof LGBT group were successful in applying for the fund. They are now busy organising a Hate Crime Event which is to take place on the 4th December at Civic Hall Leeds. The funding continues to be promoted through a variety of mediums including to TRAs, Area Representative and through Sheltered Housing Schemes.

This funding can be used for:

- Specific projects or activities which will seek to involve all communities, particularly those who are not usually represented.
- To develop opportunities for groups to extend their own knowledge and understanding of others cultures, beliefs and traditions increasing their acceptance and respect of diversity.
- these may include younger residents, families, black or minority ethnic residents, residents of a particular faith or disabled residents.
- Projects or activities should be new initiatives which also need to support the business objectives of West North West Homes Leeds.

Regular reports will continue to be brought to future meetings of the Area Panel.

Involving Diverse Tenants

In order to ensure that we are meeting the needs of our Diverse Communities the Diversity Project Officer is now attending local groups in the area which are representative of the top 6 languages other than English requested by our customers.

These are Arabic, Farsi, Kurdish, Polish, Tigrinya and Urdu.

Diversity Project Officer will attend local groups within the local areas that represent these forums.

If you have any suggestions of particular groups in your area please pass on details to the Diversity Project Officer.

Tenant Scrutiny

The Tenant Scrutiny Executive had previously commissioned Tenant Inspectors to mystery shop within the area to quality check recommendations outlined in their report on Property Security. This works is now complete.

	<p>The Tenant Scrutiny Executive have recently developed their annual report and presented their successes over the years, to tenants and staff at the recent “Thank you” event at Swinnow Community Centre.</p> <p>The Tenant Scrutiny Executive recently met with Simon Costigan to discuss the future of scrutiny across the city, and will meet with their counterparts in the east and south of the city.</p> <p>LB gave an update on the future of Area Panels that under the Housing Restructure, the Area Panels will be renamed as the Housing Advisory Board, who are looking to strengthen Area Panels and Tenant group.</p> <p>A city wide Chair Person will be elected who will feedback information to the Chairs of each geographical Area Panel, any concerns that the local Area Panels have they will be able to feed back to the city wide Chair.</p> <p>Simon Costigan and John Statham Head of Housing Partnerships are involved in discussions on how the operational side of the panels will work. Linda Lawless Manager of Leeds Tenant Federations have been coming to LB meetings, as in the future they may have a larger role to carry out.</p> <p>Once everything is in place, other groups will be looked at i.e the Lesbian and Gay, Disabled Forums could be rolled out city wide. The three Almos are being looked at with best practices to be rolled out.</p> <p>A skeleton structure will be out in the new year for all staff to view.</p>	
4.0	Local Performance.	
	<p>On the reports there is too much red around correspondence and tenancy visits.</p> <p>AK reported that he has had only 3 Neighbourhood Management Officers out of 4 and 2 Customer Service Officer out of 5.</p> <p>The back office has had to take second place with all the paperwork to ensure that the public were attended to on the counter.</p> <p>By the next meeting the performance should be a showing an improvement.</p>	
6.0	Next Meeting	
	<p>The next meeting will take place on Monday 10th February 2013 from 4.00pm until 6.00pm at Westfield Chambers.</p>	

Item No.	Summary of Actions and Agreements	Owner
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Attendance:

Councillors: K. Bruce, C. Gruen, P. Gruen (CHAIR), S. Hamilton, J. Jarosz, A. Khan, A. McKenna, P. Wadsworth.

Officers: J. Rogers, K. Kudelnitzky, R. Barke, S. Mahmood, S. Warbis.

Minutes: J. Sharp

Attending for specific items: Cllr L. Mulherin, Ian Cameron, Gary Bartlett, Sally Wimsett, Chief Superintendent Paul Money, Liz Jarmin

Item	Description	Action
1.0	Apologies	
1.1	Cllr Javaid Akhtar, Cllr Angela Gabriel, Cllr Gerald Wilkinson, Jane Maxwell.	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 4 October 2013 were agreed as an accurate record.	
2.2	<u>3.12 of previous minutes - Highways</u> Gary Bartlett, Chief Officer Highways & Transportation, was invited to the meeting and is on today's agenda.	
2.3	<u>4.0 of previous minutes - Area Lead Members</u> Cllr P. Wadsworth expressed concerns over potential duplication of roles, particularly where active sub groups were taking work forward. It was suggested that future meetings of lead members should be put in diaries for the full year.	
2.4	<u>5.7 + 5.11 of previous minutes - Communications</u> Cllr P. Gruen noted that the idea behind changing the name / format of the Area Committees is to make them more accessible and meaningful to the public. Cllr A. Khan raised the issue of press releases. James Rogers suggested revisiting the protocols in light of the new Area Lead Member roles. Cllr P. Gruen encouraged press releases from Area Chairs and Area Lead Members to highlight the activities of Area Committees.	
2.5	<u>7.1 of previous minutes - Health</u> Cllr L. Mulherin and Ian Cameron were invited to the meeting and are on today's agenda.	
2.6	<u>7.3 of the previous minutes - protocol for recording meetings</u> Sarn Warbis emailed the draft protocol for recording Area Chairs committees to all Area Chairs. Comments were forwarded to Andy Hodson on 4 October 2013. It was pointed out that further guidance / regulation was likely to come from central government and that Leeds City Council will need to develop their own arrangements in light of this.	
3.0	Public Health	
3.1	Cllr L. Mulherin distributed copies of 'Revised Proposals to Strengthen Area Health and Wellbeing Arrangements 2013-15'. This paper contains proposals to strengthen the Area Health and Wellbeing arrangements. Each Area Committee has identified a health lead; the three Area Support teams have an area Public Health team working closely with them.	

- 3.2 Cllr P. Gruen asked what the key issues were. Cllr L. Mulherin mentioned the Joint Health and Wellbeing Strategy. Key commitments are: longer and healthier lives (i.e. address lifestyle via a reduction of smoking, a reduction of alcohol consumption and increasing exercise; mental health and wellbeing; health related aspects of healthy and sustainable communities).

There is also a desire to work more closely with Children's Centres which currently fall outside the NHS health remit and also to support older people to live independently.

- 3.3 The health agenda links closely with other agendas such as tackling poverty and worklessness and there needs to be coordination across agendas and links between the different boards and themed partnership arrangements.
- 3.4 Different arrangements exist in different areas to meet local needs. This is a sensible approach but there needs to be sharing of successes and good practice between the areas.
- 3.5 Ian Cameron noted that there needs to be a contribution made towards city priorities at an area level and to align local issues. The Area Lead Members will be crucial to provide feedback on the impact of initiatives at a local level.
- 3.6 Cllr L. Mulherin said it was important to forge effective working partnerships between the council, NHS, other partners and the third sector. Cllr L. Mulherin asked for examples of where collaboration is not working well, to be reported back to her.
- 3.7 Cllr A. McKenna mentioned an audit of GP practices in East Outer Area Committee and frank discussions were taking place over local issues. Because the role of the Area Lead Member for Health covers such a wide scope, in East Outer they are concentrating on one or two key issues at a time and will move on to other areas in turn.
- 3.8 Cllr C. Gruen said that a working group has been set up in West Inner which involves GPs, other health professionals and youth workers, to try explore local connections and determine shared local priorities.
- 3.9 Rory Barke mentioned work in East to co-produce facilities with GPs and the third sector. They are also investigating a possible centre for excellence in East Leeds. There is also work to encourage people with coughs to go for a health check-up at Seacroft Hospital.
- 3.10 Cllr P. Gruen asked Ian Cameron if there might be any funding to support the Area Support teams. Ian Cameron mentioned that the majority of local funding is towards commissioned services and there is still some uncertainty over the role of the local authority relating to this. Commissioning options will be looked at and Area Committees should have some role in this in the future.
- 3.11 Cllr L. Mulherin noted that a lot of work is commissioned via the third sector and that there might be an opportunity for Area Lead members to review the success of current contracts to inform future decisions. Rory Barke added that investing in the third sector is an important part of building effective neighbourhoods and that local Cllrs have a contribution to make with this agenda.

4.0 Highways

- 4.1 A briefing note was distributed with the meeting papers: 'Highways Local Road Maintenance Programme'. Gary Bartlett explained that the purpose of the paper is to outline the process of consultation for the highway maintenance local road programme for 2014/15 (and beyond) and to ensure that the delivery of the programme during 2014 is aligned to local needs.

- 4.2 Gary Bartlett explained that Highways assigns a three-year programme of road maintenance. He explained that it is difficult to plan beyond three years because the maintenance priority of roads will change during this period, i.e. a road not on the three year plan might become high priority by the end of that period due to general deterioration and /or the weather. Maintenance teams will carry out a visual / technical examination and road maintenance is listed by priority need. There is, however, flexibility for members to change the order / priority of repairs and their input is sought each year on this basis
- 4.3 Cllr P. Wadsworth questioned the strategy for kerbs when roads are repaired. He feels that good kerbs are often removed unnecessarily. Also members need more information on when remedial work will be completed to be able to keep residents up to date.
- 4.4 There was a discussion about potholes. Cllr P. Gruen felt that the general public perception was that potholes are repaired inadequately. Gary Bartlett said that budget restrictions limit the scope of some repairs and that some maintenance work is carried out to tackle immediate issues and not long term solutions. Dangerous potholes are given a temporary fix within 24 hours of being reported. More permanent repairs can mean work taking place on much larger areas of road and therefore need to be planned.
- 4.5 Cllr A. Khan expressed concerns that not enough consultation appears to take place, regarding the road maintenance lists that are sent to Cllrs.
- 4.6 Both Cllr C. Gruen and Cllr S. Hamilton expressed concerns at the length of time it takes to get a response when issues are raised. Sometimes, there is no response at all. Gary Bartlett said that the performance indicators for his teams' response times to correspondence are 90% to 100% so he wants to get to the bottom of why these figures do not seem to be reflective of the experiences of members at the meeting. Gary Bartlett asked members to provide him with names of officers / areas in Highways Services where response times are slow.
- 4.7 Cllr P Gruen feels there is a disconnection between the local agenda and the strategic agenda, e.g. resident parking schemes which residents appear to prioritise but for which there is no central budget. Gary Bartlett explained the limited traffic budgets that are available for this type of work which in recent years has been threatened with removal altogether, until it was pointed out this was the only source of funding to pursue locally important traffic schemes. Demand for this type of work far outstrips the funding available.
- 4.8 Members reported that it appeared that the Highways Service was unwilling to engage with members. Gary Bartlett explained that this clearly was not the case and that work is currently taking place with Cllr Taylor and Cllr Lewis about the perception of the service and how best to improve this. Senior staff are available for joint site visits and/or meetings to discuss local issues and priorities if that would be helpful to members.
- 4.9 There was a general consensus from Area Chairs that Area Committees need to be more involved, local knowledge needs to be utilised and that Cllrs need to be consulted earlier.
- 4.10 Members also mentioned that decisions need to be taken that will future-proof new estates that are being built to prevent the Council funding works at a later date. Gary Bartlett explained that his Transport Development Services team sought to secure appropriate levels of funding from developers but there was increasing tension and pressures to securing funding and allowing development to take place. Members were not aware of any pressures that had come through planning panels on such matters.

Area Chairs

- 4.11 It was agreed that Gary Bartlett would attend a future meeting with Cllr P. Gruen and Area Leaders and that he would return to a future Area Chairs meeting to provide a further update.

5.0 A New Approach To Locality Working

- 5.1 A report was distributed with the meeting papers: 'Developing a new approach to locality working'. Sally Wimsett provided an overview of the report and explained that it is linked to the report going to Executive Board next month on approaches to tackling issues of poverty and deprivation in Leeds.
- 5.2 A discussion took place about the naming of what will replace the Area Committees. Even though 'Community Council' was generally endorsed, it was acknowledged that there may be issues with this term as it already has a formal definition relating to Parish and Town Councils. The title of "community Committees" is currently being considered. Full Council will ultimately make a decision on the name but the public and others will have a chance to make recommendations.
- 5.3 There was discussion about the timing and content of future Area Committee meetings. There is a proposal to reduce the number of formal meetings to 4 per year and to consider theming the meetings around specific issues or areas of work. Community engagement is more successful at a neighbourhood level and a variety of "community conversation" events will be scheduled at a neighbourhood level.
- 5.4 James Rogers felt that the new format Area Committee meetings will not necessarily be the main forum for community consultation. He suggested that each Area Committee should create an engagement plan with community consultation events arranged through the course of the year. He suggested an overall city-wide brand with a local element, i.e. Citizens@Garforth; Citizens@Bramley; etc. The brand would need to have a strong visual / photographic element to it.
- 5.5 Principles, based on discussions with Area Chairs, will be taken to Executive Board in December with further consultations taking place in the new year.
- 5.6 It was felt that if there was to be a reduction in the number of formal meetings, these would need to be planned and scheduled in advance to ensure agendas were split evenly across the year, and to enable themed discussions to be planned.
- 5.7 Other considerations discussed included: reducing the level of bureaucracy; a consistent use of language; adding decision bullet points to papers; inviting the appropriate officers to meetings; clear recommendations in reports; balancing Area Officer time in supporting meetings and carrying out work on the ground; clarifying the logistics of where any sub-groups report to.
- 5.8 It was felt that recommendations relating to the new name, branding and frequency of meetings should have support from all 10 Area Chairs to ensure that a consistent view is taken for wider consultation.

6.0 Leeds Police Changes

- 6.1 Chief Superintendent Paul Money attended with Liz Jarmin, and gave a presentation on 'Leeds District Proposed Neighbourhood Management Operating Model'. Copies of the presentation were also distributed at the meeting.
- 6.2 The main focus of the presentation related to Leeds moving from three police divisions to one. The drivers for this change are to: improve force performance; increase public trust and confidence which has decreased in the last twelve months; provide clearer service delivery and accountability particularly in relation to standards; introduce new operating structures

underpinned by improved partnership working; change cultures by embedding a shared ambition; deliver financial efficiencies by making savings of £70m in West Yorkshire across three years.

- 6.3 A key element of the changes are about making resources much more responsive by changing how officers work and where they work from, i.e. basing officers in the heart of the community, perhaps in other community buildings such as council offices / libraries / etc.

A key factor is to change the police force from being a very reactive organisation to one that is proactive and deals with the issues of crime instead of the aftermath of crime. Examples of this flexible working will include: changes to working patterns of 999 call centre staff; more resources being provided to city centres on Friday and Saturday night; city centre staff perhaps being allocated to outer areas on quieter mid-week days.

- 6.4 There was reassurance given that there would be no reduction in front line policing. There would be streamlined leadership with links strengthened between the police and services such as Children's Services. There will be 11 Safer Neighbourhood Areas. One covering the city centre and 10 matching the Area Committee geography.
- 6.5 Closer links with Area Committees can be established through inspector led teams and Area Committees can have a role in providing leadership and accountability at the local level. Area Committees will also be able to work together with the police to improve performance at a local level.
- 6.6 Three locality areas will be established which will provide clear links with ASB teams, families first and locality working Area Teams.
- 6.7 There was a general discussion about possible plans / changes for current police stations and other locations police officers could work from. This also included discussions of government proposals for tri-service venues where the police, fire and ambulance services operate from the same building. Currently, there are no set plans.
- 6.8 A needs and demands based analysis of every ward has taken place and data is now being analysed. Partnership asset mapping is taking place. Consultation with Area Committee Chairs and Community Safety Area Lead Members is taking place during November and December and consultation with the ten Area Committees will take place through the Locality Chief Inspectors during January 2014.

7.0 Any Other Business

- 7.1 Rory Barke passed on some information via Cllr G. Wilkinson. He noted that Environmental Services and Parks & Countryside had pulled out of an Area Committee meeting with an environmental theme. There has also been a withdrawal of a bi-annual report to the Area Committee. There was a suggestion to introduce an SLA to counter this in the future.
- 7.2 Jonathan Sharp will be replacing Sarn Warbis as facilitator of future Area Chairs Forums.

8.0 Date of Next Meeting

- 8.1 Monday 20 January 2014, 1.30pm to 3.30pm, Committee Room 1, Civic Hall

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Armley Forum

Minutes of meeting
Tuesday 21st January 2014, Armley Library

Chair: Cllr Janet Harper

Present: Cllr J Mckenna, S Shephers, N&M Briggs, K Dawkins, S Dawkins, T Gibbons, J Newsome, P Hannah, S Friend, L Cheney, B Mason, B Davies, E Bowes, D&H Boutle, B Draper, M Stead, X Chevillard, K Harrison, S Richmond, F Smyth, D Gregory, M Pugh, L Firth

1 Welcome & Introductions

- 1.1 Cllr Harper welcomed everyone to the meeting. Apologies were received from M Quirke, D Peck, Cllr Lowe, D Newsome, D Stead and T Maynard.

2 Minutes of last meeting and matters arising

- 2.1 The minutes were agreed.
The times provided for the free sessions at Armley leisure centre were incorrect and the correct times are listed in these minutes.

3 Gotts Park Golf Course

- 3.1 Joanne Clough, Trading & Operational Manger, Parks & Countryside attended to update the forum on the future of the golf course. It was earmarked for closure last year before local councillors successfully negotiated a year's reprieve to see if the facility could become more sustainable.
- 3.2 The Council have been working with the golf club to try and look at ways of increasing revenue at the course. During the summer there were several special offers and a billboard advertising campaign. Membership of the club and use of the course has increased, but not by enough to make a sustainable business case.
- 3.3 It is now clear that an alternative model is needed for the course and facilities, and the time is right to involve the wider community to explore other ideas that perhaps we have not considered. As such, it is the council's intension to undertake a wider public consultation process, whilst at the same time continue to work closely with the golf club.
- 3.4 The council has committed to keeping the course open for the summer and the service will report to the Executive Board later in the Autumn for a final decision to be made about the future of the course.
- 3.5 The Chair welcomed questions from the floor:
Q: Not many people know there is a cafe, it's not well advertised from the street or within the park. The mansion is a lovely building and would make an ideal wedding venue.
A: We can certainly look at better signage for the café, Weddings were looked at, but the layout of the building is not suitable for entertaining big parties. That said, a marquee could perhaps be pitched alongside the building therefore we haven't ruled this possibility out at this stage. Regarding the cafe, in Middleton, Friends of Middleton Park help to run the café with a local organisation and it's going very well. It would require a lot of commitment and it's not for everyone, but the service is open to ideas of how the community can become more actively involved.
- 3.6 Q: Armley is lucky to have a golf course, but for new users it's very difficult to navigate, there should be direction signs by the tee boxes.
A: The representative from Gotts Park Golf Club reported that they have had trouble with vandals but it's something they will look at.

3.7 Q: How is the course promoted?
A: We promote to schools and via social media and networking as well as emailing our friends of groups and advertising on the billboard to promote the various golfing offers. We are keen to work with colleagues in Sport Development to see what more we can do.

3.8 Cllr Harper thanked Joanne for attending and re-iterated Ward Members' support to retain the golf course, and urged the local community to make better use of it and share ideas to help it become more sustainable.

4 **Police Update**

4.1 PC Chris Davey, beat manager for New Wortley attended to update the forum on current crime issues. Christmas was quieter than usual, which is good news. In the last month, there were seven burglaries and four have been detected and persons charged.

4.2 Police have carried out targeted work on Ley Lane and one person was arrested with 100 wraps of class A drugs. Complaints of drug dealing in the area have reduced dramatically. Over the next few weeks, the police across the West North West Division will be targeting drugs with a warrant a day on suspected dealers.

4.3 Questions were welcomed from the floor:

Q: Complaint regarding mini bikes and mini quad bikes around the Edinburghs.

A: The police are aware of it and are keen to catch the perpetrator.

4.4 Q: Since the police focus on Ley Lane, life is much better for residents, you no longer see 15-20 people hanging around the substation. Residents want to thank the police for all their efforts.

4.5 Q: Concern raised about two muggings on Town Street last week.

A: They were late at night towards Canal Road, and officers are checking CCTV.

4.6 Q: There are a lot of people loitering on Town Street blocking the pavement, makes us feel unsafe.

A: The police can't take action against people who are not breaking the law. We will speak to them and ask them not to block the pavement, and we always enforce the DPPO no alcohol zone on Town Street if we see someone with an open alcohol container. The police currently have two Polish volunteers which is helping to break down cultural and language barriers.

5 **Leeds Let's Get Active**

5.1 Louise Walker from the Active Lifestyles service provided more information on the free sports and leisure activities funded through the Leeds Let's Get Active programme.

5.2 As reported at November's forum, Armley Leisure Centre is offering an hour a day free access for gym and swim in a bid to encourage more people to exercise. It's open to all, but first you need to complete an online registration at www.leedsletsgetactive.co.uk or pick up a form at the Leisure Centre. Library staff will help people sign up on their computers if you don't have one at home.

5.3 The programme is also currently funding free Zumba classes for 10 weeks at New Wortley Community Centre. The community activities are run in ten week blocks and will move around the whole of the West North West Leeds area, so there may be more outdoor or family activities coming to Armley in the future.

5.4 The free gym session is 2-3pm Monday to Friday and 1-2 Saturday and Sunday.
Free swim is 12.30-1.30 Monday & Tuesday, 12-1 Wednesday, Thursday, Friday and Sunday and 2-3 on a Saturday.

5.5 Cllr Harper thanked Louise for attending and asked forum members to spread the word about the free sessions.

6 **Leeds Neighbourhood Approach**

- 6.1 Mark Ireland and Paul Broadhurst from the Private Rented Sector Team attended to introduce a new project called the 'Neighbourhood Approach' to help reduce the number of empty properties and improve the state of private rented housing. The project is focusing on the Edinburghs in Armley which has high numbers of empty properties and lots of private rented housing. The team will visit all properties and write to landlords to remind them of the legal standards a property must maintain. If landlords don't make any necessary improvements, then enforcement action will be taken.
- 6.2 During the project, the team and partners from other services and agencies will engage with residents to offer advice on debt and finances, job clubs and training opportunities and fire safety. The wider environment will be looked at including bin yard clearance which is a major issue around this area.
- 6.3 Questions from the floor:
Q: Will it go further than the Edinburghs?
A: It's targeted at the Edinburghs and St Ives as this is an area with poor housing conditions. If we get complaints about other properties, colleagues in the private rented sector team will investigate.
- 6.4 Cllr Harper thanked the officers for attending and welcomed this initiative.

7 **Any other business**

- 7.1 A forum member asked why bins in the apartment block at 49 Raynville Way were not being collected weekly as the bins don't have sufficient capacity. They also reported dog fouling on the grassed area by the block. K Sibson to refer to the dog wardens. KS
- 7.2 Complaint raised about potholes on the access road to the Mansion on Gotts Park. Cllr Harper responded that the Council has had to take very difficult budget decisions in light of the cuts and some maintenance has had to be delayed.
- 7.3 A representative from Gotts Park Golf Club expressed concern about the Council's approach to the future of the course. The golf club has increased membership by 20% and some meetings with council officers have been cancelled and not rescheduled. He asked members of the forum to support the club and café.
- 7.4 Cllr Harper was congratulated on her new role as Lady Mayoress for the coming municipal year, accompanying the Lord Mayor on official duties.

8 **Date and time of next meeting**

- 8.1 Tuesday 18th February 7pm Armley One Stop Centre.
Please forward any suggestions for agenda items to Nicole.darbyshire@leeds.gov.uk or call Nicole on 0113 3367871.

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Minutes of Meeting 28th November 2013
Eric Atkinson Centre, Wellington Gardens

Chair: Cllr Caroline Gruen

1 Welcome and introductions

- 1.1 Cllr Gruen welcomed everyone to the meeting, apologies were received from Anthony Silsden and Blanche Champion.

2 Minutes of the last meeting

- 2.1 The minutes were agreed.

A member of the forum queried who owned the derelict site on Broad Lane. Cllr Gruen responded that the Council owns most of it and will request that it be cleared of rubbish. K Ritchie hadn't had a response from Parks about the proposal for a new footpath at Bramley Falls Park. KS to chase.

CG

KS

3 Police Update

- 3.1 Acting Sgt Mark Turner summarised the recent crime figures.

Burglary - 4 last month, down by 2 on the same period last year

Burglary Other - reduced by 10 compared with last year

Criminal Damage - 30 cases, a reduction of 13 on the previous year

Theft from motor vehicle - 8 last month, 10 fewer than last year

- 3.2 A high number of burglaries and theft from motor vehicles continue to be perpetrated on unlocked properties and vehicles. Darker nights increase the risk from opportunist thieves, please keep doors locked even if you are home, and hide bags and sat navs when you leave your car.

- 3.3 Sgt Turner warned about bogus carol singers who distract you at the door and send someone round the back to break in.

- 3.4 Cllr Gruen welcomed questions from the floor:

Q: If a dog is barking at night and a neighbour complains, what would the police do? In this case, it transpired the dog was barking at someone trying to break into a shed.

A: The police wouldn't attend to a noisy dog, but if your dog is acting out of character and you think there may be suspicious activity going on, contact the police's non emergency number 101 and a patrol will visit if they are free. If you see a crime always call 999.

- 3.5 Q: Some months ago, a forum member contacted the police about re-starting a Neighbourhood Watch scheme but he didn't receive a response.

A: Very sorry, the police are encouraging more Neighbourhood Watch schemes, we will contact anyone interested in setting one up.

- 3.6 Q: Increase in theft of numberplates, what are the police doing to raise awareness?

A: The Neighbourhood Policing Team has run sessions at Bramley Shopping Centre to install security screws to deter thieves.

- 3.7 Cllr Gruen thanked the police for attending and passed on compliments from the forum to the local neighbourhood policing team for all their hard work.

4 Bramley Shopping Centre / Tesco

- 4.1 Paul Smith, Bramley Shopping Centre Manager and Rick Howitt, Deputy Manager, Tesco Bramley attended to update the forum on future proposals for the shopping centre and join a wider debate about the shops and services the centre offers.
- 4.2 P Smith reported that the New River, the owner of the centre have long term aspirations to convert the three storey office block into residential dwellings, and the council are exploring the possibility of renting those as new council properties. In the meantime, New River is talking to a community arts group about a short term lease for studios and gallery space. Some repair work needs to be carried out on the building before this can go ahead.
- 4.3 Around the centre, landscaping has been completed by the Halifax building and lighting has been improved in the front car park. New River is considering a proposal to redesign and re-tarmac the front car park to increase capacity. They are also looking at introducing a small community market and would like to hear from any local suppliers who might want to take a stall. A forum member suggested creating a performance space in the car park for local schools etc. It was agreed this was a very good idea.
- 4.4 The centre is looking to support new businesses by offering introductory rent offers or a short term 'pop up' shop.
- 4.5 Rick Howitt explained that Tesco is keen to hear from local residents about any issues with the store, e.g. abandoned trollies. Staff at the store are promoting community projects and have been fundraising for the new Bramley War Memorial.
- 4.6 Cllr Gruen thanked the Tesco staff for their support for the War Memorial, and also the store and shopping centre for helping with the Bramley Festive Light switch on.
- 4.7 Q: The lights on the rear car park were off at 5pm, it could cause an accident.
RH: Thank you, this will be looked into.
- 4.8 Q: It was previously reported that the office block would be re-clad.
A: This is likely to be part of any residential development, but there are no plans in the short term to carry this out.
- 4.9 Q: The large number of pawn shops and high cost loan shops are giving the centre a bad name. It's sad to see so many people queuing up to use them every Monday.
A: The landlords are aware of the public's feelings towards this and they are not encouraging new lets to this type of business.
- 4.10 Q: Tesco had a loan company promoting their service in the store. Salespeople can often be quite intimidating and persistent.
A: They are organised through head office, but local managers will respond to any complaints and have asked some to leave due to inappropriate behaviour.
- 4.12 Cllr Gruen widened the debate to look at the type of shops the centre and public would benefit from. Shoe repairs, a florist and a restaurant are needed in the area. P Smith responded that because the units are quite small, multi-national companies often aren't interested. The letting agents are constantly promoting the centre to retailers.
- 4.13 Lee Ingham, manager of Bramley Elderly Action reported that his organisation is looking to open a multi-purpose 'Community Shop' in the centre. It will have a second hand shop to raise funds for the charity, and will also be an advice point for the wider community and possibly a collection base for the Bramley Credit Union. Negotiations are ongoing with New River to try and agree a discounted rent.

5 Bramley Credit Union

- 5.1 Bramley Credit Union is a very small organisation run by a handful of volunteers. They

offer low cost loans and savings to the community via a number of local collection points. The organisation desperately needs new volunteers to keep it going and expand to offer a better alternative to the high cost and illegal money lenders so prevalent in this area.

5.2 There are a range of volunteering roles including staffing a collection point, inputting data, administration and advertising. Anyone able to give just a few hours would be most welcome. Contact Kate Sibson on 3367871 kate.sibson@leeds.gov.uk if you would like more information.

5.3 Tesco and the Shopping Centre would be happy to host a stand for the Credit Union to sign up new members.

6 **Bramley Festive Lights Switch On**

6.1 The will take place on Friday 29th November at the shopping centre, organised by forum members Helen Garrand and Terence Knapton. There will be lots of exciting artists on stage including local schools and Dean Michael of Black Lace, ending with a firework display from the top of the shopping centre.

7 **Area Committee Update**

7.1 Kevin Ritchie, co-optee to the Area Committee updated the forum on the last meeting. The theme of the meeting was 'Health' and the committee heard how the NHS, GPs and the Council's new Public Health team are working more closely together. Data is being increasingly used to target services, and some areas of Bramley will benefit as there are pockets of poor health outcomes and lower than average life expectancy in the ward.

7.2 The Committee also heard about the need for more primary school and Early Years nursery places. The Committee asked officers to work more closely with local schools to identify opportunities for expansion.

7.3 The Area Committee's Wellbeing Grant Fund is now open for applications from community projects starting after April next year. Contact Kate Sibson from the Area Support Team for more information - kate.sibson@leeds.gov.uk (0113) 3367871.

7.4 The Area Committee is open to the public, and anyone can speak to the councillors in the open forum. The next meeting is on Wednesday 19th December at 5pm at St Bartholomew's Primary School, Strawberry Lane, Armley.

8 **Any other business**

8.1 Barca are working with British Gas to promote their Warm Home Discount which offers their vulnerable electricity customers £135 credit on their bill. Contact British Gas on 0800 2948604 for more information on eligibility criteria, and quote STWBARCA.

8.2 Other energy suppliers will offer similar discounts, the elderly and people claiming certain benefits may be eligible. Contact your own supplier for more information.

8.3 Leeds City Council is offering the Wrap Up Leeds service to help home owners and people living in private rented houses access discounted or free insulation and boiler upgrades. Some eligibility criteria applies, contact 0113 3950757 or www.wrapupleeds.co.uk for more information.

9 **Date and Time of Next Meeting**

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Report author: Shaun Kelly
Tel: 07891 275737

Report of Chief Officer Welfare and Benefits

Report to Inner West Area Committee

Date: 19th February 2014

Subject: Welfare Benefit Changes One Year on – Poverty and Financial Inclusion

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

The report provides a further update on the citywide and local aspects of the main social security benefit changes which were introduced in April 2013. Statistics relevant to Armley and Bramley and Stanningley are at Appendix I.

The report provides information on how the council is responding to the issues arising from the welfare reforms. This includes information about the multi-storey flats initiative, the intention to develop a Community Hub in Armley and the activities underway at a local level to help prepare for Universal Credit

At a city-wide level a Citizens@Leeds approach has been developed to help tackle poverty and deprivation in the city. The Citizens@Leeds approach is built around 4 propositions:

The need to provide accessible and integrated services;

The need to help people out of financial hardship;

The need to help people into work; and

The need to be responsive to the needs of local communities

One of the key elements of the Citizens@Leeds approach is the concept of a new Social Contract which is based around high levels of support for citizens but requires citizens to engage with the support. (See Appendix II)

The activities of high cost lending and illegal money lending are still areas of concern. Progress has been made since the High Cost Lenders conference on 25th October 2013. There have also been developments in the provision of Foodbanks and Food Aid across the city including the opening of the West Leeds Foodbank.

Recommendations

6. The Committee is asked to:

Note the information about the continuing impact of the welfare reforms and continue to promote engagement with benefit initiatives in Armley and Bramley and Stanningley.

Work with the Financial Inclusion team to shape local events and support initiatives against high cost lenders.

Provide comment on the new Social Contract approach of Citizens@Leeds which recognises the need for high levels of support but with the requirement that the citizen engages with that support.

1 Purpose of this report

- 1.1 The report provides an update of the changes to social security benefits after April 2013. It looks at the continuing impact of the welfare reforms at a ward-level basis. It also reports on initiatives taken to offset the adverse outcomes of cuts in personal benefits.
- 1.2 The report provides information on the developments within Universal Credit. It recognises that although its introduction is some time in the future it is seeking input from Area Committees on how a programme of activity can work at a locality level in order for Leeds as a city to be in Universal Credit readiness.
- 1.3 The report provides an update on activities in areas such as Foodbanks and high cost lending.

2 Background information

- 2.4 Most of the initial benefit changes are now in place:
- The under-occupancy rules were implemented in April 2013
 - The changes to Council Tax Support went live in April 2013
 - The local welfare support scheme also went live in April 2013; and
 - The Housing Benefit Cap was completed between 12th August and 30th September 2013. As of 7th January 2014 there were 19 cases in Armley and 16 cases in Bramley and Stanningley. There are 311 cases affected in Leeds.
- 2.5 Personal Independence Payments (PIP) went national on 10th June. However, there is a delay in inviting Disability Living Allowance (DLA) claimants who are due for a review, turning 16 or wanting to claim PIP from doing so. These DLA claimants will have their DLA renewed rather than be sent a claim form for PIP. This delay applies to DLA claimants in Leeds. Current expectation is that these cases will be part of the general trend to invite DLA claimants to apply for PIP from October 2015.
- 2.6 Leeds has put in a bid to the DWP for an additional £300K of Discretionary Housing Payments specifically to help tenants requiring 1-bed accommodation because of the under-occupancy rules. Current projections for DHP spend show that there is likely to be an over-spend in excess of £200k.
- 2.7 Leeds has set aside 250K as a Council Tax Hardship Fund for citizens affected by the reduction in council tax support. This will be funded from the Local Welfare Support Scheme.

3 Main issues

Statistics and Benefit up-dates:

3.1 Appendix I provides some data on the impact of benefit changes within Armley and Bramley and Stanningley wards. There have been some key updates since the last report to the Area Committee:

- *Under-occupancy rules:* DWP has acknowledged that a mistake has been made in the drafting of regulations around under-occupancy which means that tenants whose tenancy began before January 1st 1996 and who have been in continuous receipt of Housing Benefit since 1996 are exempt from the under-occupancy changes. The DWP intends to correct the error and the regulations to remove this exemption will come into force from March 3rd 2014. Nationally estimates on the numbers affected have ranged between 5,000 and 40,000. In Leeds we have identified around 450 Housing Leeds tenants who may be exempt and are continuing to work on this issue. The process of identifying tenants who have both been in a tenancy pre 1996 and have been in continuous receipt of Housing Benefit is complicated.
- *Local Welfare Support scheme:* Specific government funding for the Local Welfare Support Scheme is expected to cease at the end of 2014/15. This represents a loss of £2.9m funding and the council will need to decide whether it wants to continue to provide a local welfare support scheme and how it will be funded
- *Universal Credit:* It is unlikely that Universal Credit will be introduced into Leeds before 2016. Nevertheless, work will continue to prepare for Universal Credit and will be overseen by the Welfare Reform Strategy Board. The preparations will be developed under the Local Support Services Framework with Jobcentre Plus and will focus on Financial Inclusion, Digital Inclusion and Improving Employability.

Citizens@Leeds initiatives

3.2 A separate report is to be tabled to Area Committees on the development of three pilot Community Hubs with one proposed for Armley. This paper focuses on the activities underway to support the 'tackling financial hardship' proposition.

Multi-storey flats initiative

3.3 In November 2013, Executive Board agreed to run a pilot looking at how we can work with tenants in the multi-storey flats affected by the under-occupancy rules to help move them to a position where they can afford to pay their rent and maintain their tenancy. The pilot will link financial support with advice and personal support and will cover debt and money advice, help with budgeting and costs reduction, support for life style changes and help with jobs and skills. Tenants will be expected to engage with the activity and agree an activity plan and in return they will receive additional help through the Discretionary Housing payments scheme with their rent. Tenants who fail to engage will not be supported and will not

receive the additional help with their rent. The number of tenants in multi-story flats who will be offered support in Armley is 155 and the pilot is expected to go live in February 2014.

The expectation that tenants will engage in this activity is part of the development of a new Social Contract. In effect, this is a concept where high levels of support are provided but only on condition that the tenant participates in agreed activities that are intended to reduce indebtedness, help with budgeting and improve employability and job prospects. The multi-storey flats initiative will act as a pilot for Social Contract behaviours and the lessons learned will help to guide its development. Details of the engagement between tenants and officers are at Appendix III.

High interest lending and illegal money lending

- 3.4 Following on from the launch of the 'Take A Stand' against high cost lenders campaign on 25th October 2013, 237 people and organisations have pledged their support to the campaign. Environment and Housing are continuing the review of advice services in order to create a more accessible and integrated debt advice service for Leeds. Armley One Stop Centre (OSC) as a pilot for the Community Hub will be at the forefront of the development of both hub based and pop up services. In parallel there is the development of the Money Information Centre (MIC). This is not a place but a brand where there will be many organisations and centres which will be badged as MIC. It is expected that Armley OSC and Housing Leeds offices will carry the brand. The Money Information brand is expected to be launched in mid-March.
- 3.5 A city wide marketing and promotion campaign was undertaken by Leeds City Credit Union (LCCU) for Autumn/Winter 2013/14. This involved poster coverage on buses and in bus shelters. A leaflet drop to 51,000 residents across identified mapped areas of Leeds. This included 4,000 households in Wortley. A payslip advert for LCC employees on 16th December and also an advert on InSite its intranet site. Publicity has been provided through social media with more than 32,000 'tweets' promoting Leeds City Credit Union (LCCU) as an alternative to high cost lenders. LCCU across Leeds saw a marginal increase of 1% in customer's footfall but phone calls request for loans increased by 100%. The Armley branch saw a footfall of 3,428 in 11/11/2013 – 20/12/2013. There are 2,809 members covered by LS12 postcode with savings of £577,000 and £518,000 on loan. The interest saving on the loans, i.e. the interest saved by taking a loan from the credit union instead of a high cost lender is at a conservative estimate £357,000 per annum.
- 3.6 Research was commissioned by LCC as part of the High Cost Lending initiative to question why people engaged with high cost lending. This was undertaken by divacreative and was achieved through a baseline survey questionnaire of 422 residents selected at random from the streets of Armley, Chapeltown, Little London, University and City Centre. 101 residents in Armley completed the questionnaire and a further 8 in Bramley and Stanningley. A creative workshop was also undertaken on 5th December 2013. The research has been recently published by divacreative and the responses are being correlated and studied in order to determine patterns of behaviour and decide further action.

- 3.7 In relation to illegal money lending, partners have been working collectively to deliver Opportunity Knox events. These are market style events for members of the public with the primary objective being to tackle and raise awareness about illegal money lending. The events are also attended by partners from advice services, health services, financial services, employability partners and emergency services. There have been over 25 events over the last year in all areas of the West North West, with varying degrees of success. More than 300 members of public have attended locality events, with between 10 and 30 people attending each event. A further event is planned for New Wortley.
- 3.8 Public Health has utilized the Lifechannel broadcast in GP surgeries to raise awareness around illegal money lending. Promotional leaflets have been developed and circulated to support this initiative. The DVD has been circulated to partners for wider promotion.
- 3.9 Housing Leeds continue to work through the Illegal Money Lending Team to look at tackling loan sharks and scams. Staff briefings have been undertaken on loan sharks and scams, particularly focusing on the elderly and vulnerable. Further campaigns are planned; a week of action took place in October 2013. The last campaign led to the arrest of two people from west Leeds in connection with illegal money lending.
- 3.10 Frontline worker training sessions have been held by Public Health and Trading Standards for all priority neighbourhoods to raise awareness around illegal money lending, high interest loans and debt prevention. They have included awareness of the SAFER project, Better Leeds Communities and the Housing Leeds Financial Inclusion Officer. Two sessions were held in October in the west, with approximately 70 front line workers in attendance. The next one is planned for the 20th March at the Thornton Medical Centre, New Wortley.
- 3.11 PC's, PCSO'S and NPT's are also to be trained in dealing with loan sharks by Trading Standards; this will include what is defined as harassment.

Other initiatives

Foodbanks

- 3.12 A Food Aid Network is being established to help link Foodbank providers across the city in order to share good practice and increase sustainability and resilience. The Network is independently run from the council but the council is supporting the Network to become established. The Network is currently working on mapping food aid provision across the city.
- 3.13 The Council is also looking to work with FareShare to support a Leeds food distribution centre that would help to supply the Foodbanks with food supplied by supermarkets. Staff at sites across the city are donating and collecting food.
- 3.14 At the Armley One Stop Centre the customer services staff are donating their collection to St Bartholomew Church. In December shoppers at Tesco in

Bramley donated food to help the Foodbanks stock up their supplies to support needy families in December and January. There is a Bramley Community Foodbank, operating from the Fairfield Community Centre. The Leeds West Foodbank is due to open on 27th January 2014 at Farsley Community Church. This is to be followed by a further three centres in west Leeds and the aim is to support 8,000 people locally.

Budgeting advice

- 3.15 Leeds City Council commissioned Better Leeds Communities to deliver additional information, advice and guidance to tenants affected by the welfare reform. Work commenced at the beginning of April 2013 and it continues to provide support across Leeds. This includes one to one budgeting and financial capability advice. We have worked closely with Better Leeds Community to do more outreach work with communities and this has resulted in improved outcomes. For example outcomes over the last quarter show the total number of service users worked with (existing and new) as 79, and out of these the number of people signposted to other agencies was 16 and the number of people supported to manage their affairs was 79.
- 3.16 The Housing Leeds Financial Inclusion officer has been promoting free school meals, budgeting skills and reducing utility bills to all customers, targeted towards those on a low income. This work continues and more recently the officer has coordinated with outside agencies and local community center's to hold budget skills, computer skills and debt advice courses/sessions on a regular basis. These have received excellent feedback.
- 3.17 Public Health are developing a money management/ budgeting toolkit to enable practitioners to deliver sessions in community centres across the WNW. This initiative is on target to be launched in April with extra small funding pots available for room and crèche hire. There will be approximately 100 packs to be available in the West North West area for Children's centres, and the VCFS sector and anyone who requests one who deals with groups that need budgeting help.
- 3.18 Following in the success of a Welfare Reform Workshop for frontline workers in October 2012, where over 60 people attended the event and feedback was very positive. A further workshop is being organised for March 2013.

4. Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The report provides information on progress in implementing the welfare changes and the impacts of the changes and is not a report which requires public consultation.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 The Government's welfare changes have implications for equality and diversity and have been subject to equality impact assessments. Similarly, the

developments of Discretionary Housing Payments and Local Welfare Support schemes have been subject to equality impact assessments.

3.3 Council policies and City Priorities

- 4.3.1 The on-going development of responses to the welfare changes and preparations for changes still to come is aimed at supporting City Priorities around health and wellbeing and poverty. Cross-sector working, particularly with the advice sector and 3rd sector organisations such as the Credit Union, is aimed at ensuring tenants and residents receive support to manage the changes.

4.4 Resources and value for money

- 4.4.1 The report is for information only and does not have any resource implications directly. The on-going development of initiatives to tackle high cost lenders and put in place support for vulnerable tenants has resource implications. These are expected to be met from funding streams for local welfare scheme and local support services framework, once announced.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications relating to this report.

4.6 Risk Management

- 4.6.1 The programme of welfare changes increases the risk of rent arrears and Council Tax arrears. Changes to the recovery process along with the application of the Discretionary Housing Payment scheme are aimed at mitigating the risks.

5 Conclusions

- 5.1 Many tenants are struggling to cope with the welfare changes that came into effect from April 2013; there have been increases in rent arrears and Council Tax arrears which it can only be assumed are partly as a result of the changes. On-going preparations for Universal Credit recognise the impact of the changes to date and focus on tackling high cost lending, increasing financial inclusion and supporting tenants to get online to manage benefit claims.
- 5.2 Further challenges will be made on Discretionary Housing Payments funding in 2014/15 as Housing Benefit Cap cases will apply for the full year. This will mean that further work is required to move tenants away from dependency on DHPs and into more sustainable and affordable renting solutions.
- 5.3 Partners are coming together in localities to better use the community infrastructure to support people affected by the welfare changes. This provides a good platform for further collaboration with a range of city-wide partners including Jobcentre Plus as the local support services framework develops.

6 Recommendations

6.1 The Committee is asked to:

Note the information about the continuing impact of the welfare reforms and continue to promote engagement with benefit initiatives in Armley and Bramley and Stanningley.

Work with the Financial Inclusion team to shape local events and support initiatives against high cost lenders.

Provide comment on the new Social Contract approach of Citizens@Leeds which recognises the need for high levels of support but with the requirement that the citizen engages with that support.

Background documents¹

None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Appendix I

Inner West Area Committee

Indicators of the Impact of Benefit Changes in Armley and Bramley and Stanningley Wards:

Impact of benefit changes as of 7th January 2014

Ward Breakdown: Under-Occupancy and weekly loss of Housing Benefit

Ward	Housing Leeds	Housing Benefit Loss	RSL	Housing Benefit Loss
Armley	356	£3,755.00	92	£1,428.00
Bramley & Stanningley	284	£3,445.00	26	£364.00

Impact of benefit changes as of 7th January 2014

Ward Breakdown: Local Council Tax Reduction Scheme – additional 19% to pay

Ward	Number of Claims
Armley	1,911
Bramley & Stanningley	1,212

Impact of benefit changes as of 7th January 2014

Ward Breakdown: Benefit Cap cases

Ward	Number of Claims
Armley	19
Bramley & Stanningley	16

Impact of benefit changes as of 22nd January 2014

Ward Breakdown: The number and value of Discretionary Housing Payment Awards:

Ward	Number of Awards	Value of Awards
Armley	187	£90,174.73
Bramley & Stanningley	129	£76,368.55

Impact of benefit changes as of 22nd January 2014

Ward Breakdown: The number of applications to the Local Welfare Support Schemes:

Ward	Applications	Granted	Refused
Armley	420	346	74
Bramley & Stanningley	233	193	40

Ward Breakdown: Benefits Caseload as of May 2013:

Benefit	Armley	Bramley and Stanningley
Jobseekers Allowance	1,245	910
Employment and Support Allowance	1,000	870
Income Support	540	560
Incapacity Benefit	220	250
Severe Disablement Allowance	70	75
Disability Living Allowance	1,215	1,430
Attendance Allowance	430	415
Pension Credit	950	1,075
State Retirement Pension	3,065	3,335

Appendix II

The Social Contract

Background and Introduction:

“Local government and its partners should forge a new social contract between the citizen and the local state, in which services can be delivered with rather than to individuals and communities.” Commission on the Future of Local Government July 2012

What do we mean by a New Social Contract?

The impact of welfare reforms and cuts to local government finances reveal the need for a permanent revolution in how councils engage with their citizens and how support services are delivered. In effect the relationship between councils and their citizens will have to change. There needs to be a rebalance of the rights and responsibilities of both citizens and the council. Engagement goes hand in hand with enablement.

While there will always be a need for council services to support its citizens the support will be more successful if the council begins the process of engagement with its citizens rather than as a service provider that does things to them and for them. We will change from the business of managing a citizen’s problems to one of support to enable a citizen to deal with the problem themselves.

In Leeds we want a city where people are active and involved in their community. We need council services and support that helps to grow personal and community and economic resilience so that people are able to overcome life’s challenges and participate in the opportunities available for personal and community improvement.

The social contract is the bedrock of modern citizenship. It applies to the whole of Leeds and not solely to its poor and vulnerable citizens. It is intended to create a social, economic and political engagement that puts citizens at the centre of change.

Multi-storey flats initiative

A pilot initiative is planned to help address the impacts of the welfare reforms in relation to tenants living in council-owned multi-storey flats. The initiative involves working with tenants to empower tenants to better manage their financial, housing and lift circumstances. The project will assist customers in helping find their own solutions and help to tackle financial hardship. This is to be achieved through partnership and integrated working and will involve the Citizens@Leeds initiative which will bring people and services together through community hubs and create the space for the voluntary and third sector services that will be required.

The project will be delivered, managed and co-ordinated by Housing Leeds through local housing offices and community venues.

There will always be a need to provide support with people's lives, for a variety of reasons, but we know that this will be more successful if done with individuals, families and communities rather than without their co-operation.

The concept of the new Social Contract, built around support, engagement and aspirations, needs to be developed and understood in relation to the multi-storey flats initiative.

What does a new Social Contract mean for the way the Council works?

Citizens may present with a single issue but it is clear from engagement with advice and support services that poverty strands are linked. Low incomes will affect health and well-being which may be the consequence of lack of financial inclusion and fuel poverty. The strands themselves may result from lack of aspiration or confidence. This may be linked to long term unemployment, the current financial climate and the Welfare Reforms. The Council need to provide high levels of support to those in need and frame that support in the context of rights and expectations.

Appendix III

Multi-Storey Flats Discretionary Housing Payments Pilot:

Engagement

- The Officer will need to show that by engaging with the service the tenant will be better off than they were at the start of the Pilot.
- There should be no presumption made that tenants will engage with the initiative.
- It is the responsibility of the Pilot itself to engage with the tenants affected.
- The Pilot will need to encourage tenants to get involved.
- The Officer will need to ensure that the tenant understands what the Pilot proposes and what it involves.
- The Officer will need to be honest about any barriers that the tenant may face.
- The Officer will need to make clear the benefits of engagement with the Pilot.

Access to services

- Access to services will be guided by the principles of the Citizens@Leeds initiative.
- Access will be through a single customer experience. The Officer will retain contact with the tenant from start to end.
- The Pilot will act as the Gateway to the additional support identified for the tenant through engagement.
- Access to additional support identified through engagement will be arranged by the Officer.

Support (financial, advice and personal)

- Support will be provided following an initial assessment of personal need.
- Welfare Benefits checks will take place in all cases.
- Financial advice will be offered from personal budgeting to support for debt management.
- Advice and support will be offered on efficient engagement with the cost of utilities including home energy efficiency, energy swaps, mobile phone and internet packages, savings to be made through installation of a water meter and approaching utility charities to clear arrears
- Advice and support will be offered on assistance with accessing IT and online services
- Advice and support will be provided to assist with improving the tenant employability.

- If the tenant identifies health issues in the initial assessment they will be sign posted to available health and well-being information.
- This may involve voluntary work experience

Supported journey

- Support will be linked and seamless. All support will be linked to the Pilot through the Officer.
- Support will be tailored to the individual and relevant to their personal circumstances.
- Support will be provided following discussion with the tenant taking into account their views and expressed needs.
- Support will follow the tenant journey through to end of the Pilot, and potentially beyond, will act as an active record of that journey

Conditions

- The support offered is conditional on continuing engagement with activities.

What does the new Social Contract mean for the citizens we are supporting?

The Council needs to engage not only with citizens who are unable to cope with impact of change but also with its citizens who are struggling to get by. This is a group that clearly will engage with trying to address the problems arising from their personal circumstances. With support these citizens are leading examples of where local service support and citizenship action can jointly effectively address problems

Clear empowerment of citizens on specific policy issues or outcome areas, supported by strong local relationships with councillors would help to create local solutions for local problems.

At the same time to be effective there needs to be safeguards to ensure that not doing things for people does not mean doing nothing.

Engagement:

- The tenant will need to demonstrate that they are engaging with the Pilot and Officer.
- Initial contact with the tenant to be made by letter phone call, email or any other suitable electronic media.
- Follow up engagement with the tenant to be face to face.

- Follow up engagement with the tenant to be continued throughout the Pilot.

Develop an agreed plan

- The tenant will need to contribute to developing the plans timescales for delivery.
- Officer will need to make clear the menu of support that is available.
- The tenant will need to demonstrate that they understand the beneficial outcomes for them.
- Jointly agree from the menu of support the activities that would be of benefit.
- The tenant will need to identify any activities that have not been included in the menu of support that would be of benefit.
- The tenant will need to agree Learning Objectives with the Officer.
- The tenant will need to identify additional needs arising from activities e.g. transport costs.
- The tenant will need to sign the agreed plan of activities.

Participation in activities

- The Officer will arrange access to the areas of support that have been agreed to be of benefit.
- The tenant will need to attend and participate in the agreed activities.

Understand and accept responsibilities

- The tenant will agree to engage in activities that would improve tenancy affordability.
- The tenant will agree to accept responsibility for maintaining Learning Objectives.

What does the new Social Contract mean for Officers?

The Social Contract will involve Officers taking on board responsibility and accountability for the outcome of the Pilot.

- The Officer will need to be the single access point for the tenant to be able to engage with the underlying problems and breakdown the barriers that are stopping engagement.
- The Officer will arrange access or sign post to the areas of support that had not been included in the menu of support that would be of benefit.
- The Officer will ensure that activities are easily accessible.

- The Officer will check that the tenant's participation in the activity is effective.
- The Officer will need to make decision to engage, re-engage or withdraw support to the tenant if the agreed plan is clearly not working to support the tenant into an affordable tenancy.
- The Officer will need to recognise the tenant's choice to stop engaging with activities and if necessary withdraw support.
- The Officer will need to be aware of any underlying problems that exist that are creating a barrier to the tenant's engagement with activities.

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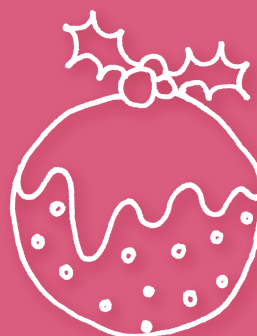


If the cost of Christmas is adding up, don't get caught up in debt you can't afford.

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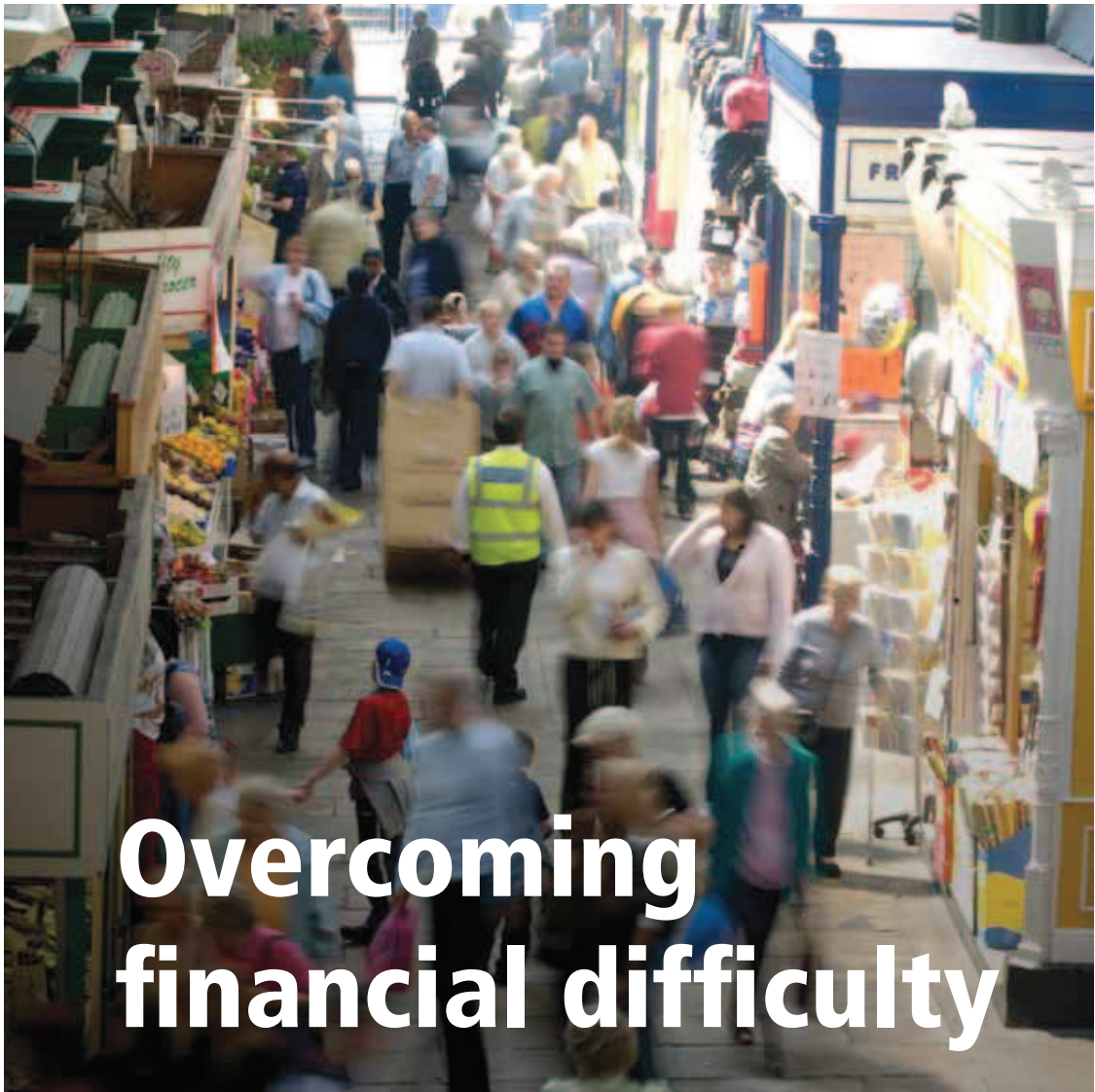


Call 0113 242 3343
Visit www.leedscitycreditunion.co.uk
or pop into your local branch.



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Leeds City Credit Union is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority - firm reference number 213369. This information may be checked by visiting the Register at www.fsa.gov.uk/register/home.do or by contacting the Prudential Regulation Authority on 020 7601 4878.



Overcoming financial difficulty

A guide to service providers across Leeds

This booklet is an information source of for anyone seeking details about the various agencies working in Leeds that provide: benefit, debt and legal advice; affordable credit and banking services; household budgeting and financial literacy advice.

Who is this leaflet for?

This booklet is an information source of for anyone seeking details about the various agencies working in Leeds that provide:

- Benefit, debt and legal advice
- Affordable credit and banking services
- Household budgeting and financial literacy advice
- Resources

Please note, this leaflet is available in large print, Braille, audio, or a community language. Please contact your local One Stop Centre for details.

To request more leaflets or to advise us of any changes so we can keep it up to date, please contact:

Leeds City Council, Financial Inclusion Team

Tel: 0113 395 1078

Email: financial.inclusion@leeds.gov.uk

Last updated November 2013

This leaflet is kept up to date online at www.leeds.gov.uk/fi





Benefit, debt and legal advice

The following agencies offer free, independent, impartial, and confidential advice and information covering a wide range of issues associated with welfare benefits, personal debt, and affordable credit. Many of the agencies operate a drop in service, appointments, home visiting, and community based advice surgeries. For further information please contact the relevant service directly.

Please note, a number of the agencies provide a service solely targeting single issues such as welfare benefits. Where this is the case, the specific service offered is highlighted.

National support, online and telephone

Adviceguide

Service from Citizens Advice, providing people with round-the-clock access to CAB information on their rights including benefits, debt, housing, employment, consumer and legal issues. www.adviceguide.org.uk

Civil Legal Advice

For information on where to get legal advice to help with legal problems. www.gov.uk/civil-legal-advice
Tel: 0845 345 4345
Monday to Friday: 9am to 8pm
Saturday: 9am to 12.30pm

Legal Aid is available for urgent cases such as:

- Being arrested, questioned or charged by the Police
- Where you are at risk of losing your home through court proceedings for repossession and eviction
- Unlawful eviction for example where your landlord has changed the locks
- Family issues such as mediation in relationship breakdowns

This online tool allows people to assess if they are eligible for Legal Aid:

www.gov.uk/check-legal-aid

The Money Advice Service

Offers clear, unbiased, money advice and can be accessed over the telephone or online. The website provides interactive tools and information on a range of issues – from budgeting to savings, credit and borrowing, mortgages, insurance, debt and retirement planning, as well as managing life changes such as starting a family or losing a job.

www.moneyadviceservice.org.uk

Tel: 0300 500 5000

Mon-Fri: 8am-8pm

Sat: 9am-1pm

National Debt Line

Online and telephone advice and information for individuals experiencing debt and financial difficulties.

www.nationaldebtline.co.uk/

Tel: 0808 808 4000

Mon-Fri: 9am-9pm

Sat: 9.30am-1pm

NPower

Customers can receive impartial advice on how to use energy more efficiently, as well as advice on managing bill payment and debt.

Tel: 0800 02 22 20

Mon-Fri: 8am-8pm

Sat: 9am-6pm.

Shelter

Service aimed at supporting people to understand housing rights and options.

www.shelter.org.uk

Tel 0300 330 1234

StepChange Debt Charity

Provide free and effective debt advice, over the telephone or online, to help transform the lives of those struggling with the stress and worry of problem debt.

www.stepchange.org

Freephone, 0800 138 1111

Mon-Fri: 8am-8pm

Sat: 9am-4pm

Stop Loan Sharks

Offer confidential help and advice to people under threat and struggling to repay a debt to illegal money lenders (loan sharks).

Tel: 0300 555 2222

Email: reportaloanshark@stoploansharks.gov.uk

Text: loan shark (+ your message) to 60003

Turn2us

Helps people in financial need gain access to welfare benefits, charitable grants and other financial help

www.turn2us.org.uk

Yorkshire Water

Offers various payment options to help with the water bill. They have also established an independent registered charity called the Community Trust to help people in cases of extreme financial hardship. For more information, contact:

Yorkshire Water Community Trust
Freepost BD3074
Bradford, BD3 7BR
Tel: 0845 1242426

Local support, online, telephone and face to face

Advice Service in Children's Centres

Families with a child under 5, pregnant women and their partners, can now access advice via Children's Centres across Leeds. For advice on benefits, tax credits, debt problems, housing, rights at work, immigration or discrimination problems, call to make an appointment, tel: 0113 281 6703. (This service is provided by Leeds Advice Network, a partnership between Better Leeds Communities Advice Service, Leeds and Chapletown CAB.)

Advice Service in Primary Care (GP practices and Health Centres)

There are advice sessions in 25 GP practices/health centres located in inner city areas of Leeds. These are available to everyone who is either a registered patient or a local resident, but specifically aimed at people with long-term conditions and/or disabilities. The sessions are provided by Leeds CAB and Chapeltown CAB (generalist advice on issues such as benefits, debt, employment, immigration) and Welfare Rights Unit (specialist welfare advice). Appointments can be booked via the CAB, Welfare Rights Unit, or your local GP/health centre reception.

Mental Health Outreach Services

Leeds CAB provide advice in a range of mental health hospitals, day centres and community mental health services across Leeds. This service is for mental health service users and their carers and family members. Appointments must be booked in advance. See Leeds CAB section for contact details.

Advocacy Support

Culturally sensitive, bilingual advocacy, information and practical assistance in over 13 community languages covering debt, benefits and entitlements, housing, home improvements and access to health and social care services. We work with all Black and Minority Ethnic (BME) communities, including refugees, asylum seekers, Roma and other Eastern European migrants.

Drop-ins Tues and Wed mornings, appointments Tues and Wed afternoons.
267 Roundhay Road
Leeds LS8 4HS.
Tel: 0113 2351877

Age UK: Leeds Information and Advice

Provide help & advice on a wide range of issues for people of pension age including benefits, debt advice, housing options and consumer issues.

Bradbury Building,
Mark Lane, Leeds LS2 8JA
Tel: 0113 3893004

Archway

Advice for young people aged from 16-25 years on issues such as Universal Credit. The Resource Centre is open and staffed for drop-in as follows:

Monday and Thursday: 10am - 6pm

Tuesday: 10am - 8pm

Friday: 10am - 5pm

95 Roundhay Road, Leeds, LS8 5AQ

Tel: 0113 383 3900

Email: archway@renew-leeds.co.uk

ASHA Neighbourhood Project

Provide advice on Welfare benefits, Housing, Debt prevention, Immigration and Information, Advice and Guidance.

43 Stratford Street, Leeds, LS11 6JG

Tel: 0113-270-4600

Email: Info@Ashaleeds.org.uk

Belle Isle Tenant Management Organisation

Provide help and advice to tenants experiencing difficulty paying their rent.
Aberfield Gate, Leeds, LS10 3QH
Phone: 0800 3895503
or 0113 3782187

Better Leeds Communities (formerly Burley Lodge Centre Advice Service)

Provide free help and advice on a wide range of issues including benefits, debt advice and housing.

The Burley Lodge Centre,
42-46 Burley Lodge Road,
Leeds, LS6 1QF
Tel: 0113 2753498

Citizens Advice Bureau (CAB)

Provide free, independent, confidential and impartial advice to everyone on their rights and responsibilities.

Telephone Gateway:

Tel: 0113 223 4400

Mon – Fri: 10am – 4pm

Provides a short (5 to 10 minutes) assessment looking at how clients can best get help with an enquiry from the Citizens Advice Bureau and/or other advice services across Leeds.

■ **Leeds CAB**

- City Centre: Westminster Buildings, 31 New York Street, LS2 7DT
- Crossgates : Methodist Schoolroom, Austhorpe Road, Crossgates, LS15 8BA
- Morley : Town Hall, Queen Street, Morley, LS27 9DY
- Otley : The Courthouse, Courthouse Street, Otley, LS21 1BG
- Pudsey: Trinity Chapel, Wesley Square, Lowtown, Pudsey, LS28 7AB

As well as its main bureau, Leeds CAB gives advice at many different locations, for particular groups of people or specific areas of Leeds. For more information on these outreach service and for branch opening times, visit:

www.leedscab.org.uk

■ **Chapelton CAB**

Willow House, New Roscoe Buildings, Cross Francis Street, Leeds LS7 4BZ

Drop in Mon – Fri: 9am – 4pm, except Wed: 9am – 12:30pm

Tel: 0113 262 9479

Council Tax and other Council Debt

Advice and help if you have problems paying your Council Tax or any other debt you owe to the council.

Tel: 0113 3760364

Email: CorporateDebts@leeds.gov.uk

DIAL Leeds (Disability Information and Advice Line services)

Advice for disabled people on all aspects of living with a disability. Provide information and advice on welfare benefits, community care, equipment, independent living, mobility and transport, discrimination, holidays, and more.

Freephone: 0808 800 3333

Ebor Gardens Advice Centre

Provide free, confidential, impartial and independent debt advice.

173 Haslewood Drive

Leeds, LS9 7RE

Tel: 0113 2350276

Fuelsavers

Free and impartial energy advice and information to help reduce fuel bills. The team are also able to assist with benefit or health related insulation and heating grants enquires, if you own your own home, or are renting the property from a private landlord. Up to 20% of an average fuel bill could possibly be saved through fitting energy efficient heating or applying insulation to lofts and cavity walls.

Tel: 0113 3957152 between
9am - 5pm weekdays

Gipsil (Gipton Supported Independent Living Limited)

Gipsil's Advice Service provides free, independent generalist advice in welfare benefits and housing. Support and housing is primarily to young people and young parents aged 16 to 25 years across east & north east Leeds. Specialist support is provided to care leavers citywide. Facilitate a weekly domestic violence support group supported by a crèche facility. A new service called 'Opportunity Shops' will offer tailored support to participants seeking employment and associated skills.

Gipsil Support Centre, 1 Woodfield Court, Leeds, LS8 3NT
Tel: 0113 248 1813
Mon – Fri: 9am to 4.30pm

Housing Options, Leeds City Council

A service provided to people who are homeless, threatened with homelessness or in some form of housing need. Advice is offered on preventing homelessness, housing assessment and re-housing, which may include budget and debt advice.

Housing Options
1st Floor, 2 Great George Street
Leeds LS2 8BA
Tel: 0113 222 4412
Email: housing.options@leeds.gov.uk

Housing Leeds

Provide help and advice to tenants experiencing difficulty paying their rent.

- East North East Homes Leeds
Tribeca House, 71 Roundhay Road
Leeds, LS7 3BE
Tel: 0800 915 1600
- Aire Valley Homes Leeds
Navigation House
George Mann Road
Leeds, LS10 1DJ
Tel: 0800 915 6660
- West North West Homes Leeds
Westfield Chambers
Lower Wortley Road
Leeds, LS12 4PX
Tel: 0800 915 1113

LUU Student Advice Centre

Advice to students including:
finance, benefits, debt and housing

Leeds University Union

Leeds, LS1 1UH

Tel: 0113 380 1290

Email: advice@luu.leeds.ac.uk

St Vincent Support Centre

Provide a free and confidential debt service offering information, advice and support to clients on a low income in Leeds. This includes budgeting and fuel poverty advice.

82 York Road, Leeds, LS9 9AA

Tel: 0113 2484126

Welfare Rights Unit

Advice, information, and assistance to claim welfare benefits. To speak to a Welfare Rights Worker, book an appointment at a One Stop Centre or enquire about a home visit,
tel: 0113 3760452



Affordable credit and banking services

Leeds City Credit Union

A city wide not-for-profit member owned savings co-operative offering low cost loans, savings accounts, Christmas club, current accounts, bill paying and budgeting service.

Telephone: 0113 242 3343 or visit:
www.leedscitycreditunion.co.uk
and www.leeds-loans.co.uk

Full service branches are located at:

- Armley One Stop Centre,
Stocks Hill, Armley
Leeds, LS12 1UQ
- City Branch, 32 Kirkgate
Leeds LS2 7DR
- Dewsbury Road One Stop Centre
190 Dewsbury Road
Leeds, LS11 6PF

- Great George Street One Stop Centre, 2 Great George Street, Leeds, LS2 8BA
- Seacroft South One Stop Centre, 90-95 Moresdale Lane, Leeds, LS14 6GG
- St George's One Stop Centre, St George's Road, Middleton, Leeds LS10 4UZ

Information points:

- Compton One Stop Centre
Harehills Lane, Leeds LS9 7BG
- Morley Town Hall,
Queen Street
Morley, LS27 9DY
- Reginald Centre
263 Chapeltown Road
Leeds, LS7 3EX

- Wetherby One Stop Centre
24 Westgate, Wetherby
Leeds LS22 6NL
- Otley One Stop Centre (Library
Building), Nelson Street
Otley, LS21 1EZ

All major high street banks provide basic current accounts. Ask at your local branch for more information.

Budgeting Loans

A Budgeting Loan is an interest-free loan for people who have been on Income Support, income-based Jobseeker's Allowance, Employment and Support Allowance (income-related), Pension Credit or payment on account of one of these benefits, for at least 26 weeks. It is intended to help spread the cost of certain one-off expenses over a longer period. To apply for a Budgeting Loan contact the Jobcentre Plus to apply, or for those aged 61 the Pension Service can also help.

Jobcentre Plus Tel: 0845 6060 234

Pension Service Tel: 08456 060 265



Home budgeting advice and financial literacy

The following organisations provide free information, training and advice sessions covering household budgeting, personal financial management (such as bank account opening), and basic numeracy skills. Various sessions are run at different times during the week for a range of different age groups, abilities, and topics. Please contact the relevant organisation for further details.

Leeds Library and Information Service

Run a programme of fun maths activities for children.

- Count Me In 123 for under 5s
- Count Me In Primary for school children aged 5-11
- Count Me In Web aimed at 11-14 year olds.

Drop into your local library or
Tel: 0113 247 6016

Email: enquiry.express@leeds.gov.uk

St Vincent Support Centre

Provide help with basic household budgeting.

82 York Road, Leeds, LS9 9AA
Tel: 0113 248 4126

Ebor Gardens Advice Centre

Money Buddies provide one-to-one home budgeting and financial literacy assistance.

173 Haslewood Drive,
Leeds, LS9 7RE
Tel: 0113 235 0276

West North West Homes

West North West Works service provides employment, training and development

opportunities for tenants and their families.

Westfield Chambers, Lower Wortley Road, Leeds, LS12 4PX.

Email: WNWHL.Employment.Outreach@wnwhl.org.uk

Tel: 07545 603968 or 07891 271209

Jobshops and Jobshop Sessions

Jobshop Services provided by the Council's Employment and Skills Service provide a free drop in service to help find work or training. Jobcentre Plus advisors are available in some Jobshops, offering one to one support including in work benefit calculations to show how much better off clients will become when working. Jobshops and sessions operate from the following venues. Call the number shown or drop in for more information.

■ **Jobshops**

- **City Centre One Stop**
Ground Floor, 2 Great George Street, Leeds LS2 8BA
Tel: 0113 247 6937
- **The Reginald Centre**
263 Chapeltown Road,
Leeds LS7 3EX
Tel: 0113 336 7649
- **The Compton Centre**
Harehills Lane, Leeds LS8 5AN
Tel: 0113 336 7822

- **Armley One Stop Centre**
2 Stocks Hill, Armley
Leeds LS12 1UQ
Tel: 0113 395 7377

- **Hunslet**
Library Building, Waterloo Road,
Hunslet, LS10 2NS
Tel: 011 378 1445

- **Dewsbury Road One Stop Centre**
Dewsbury Road, Beeston,
Leeds LS11 6PF
Tel: 0113 395 7373

- **The Point**
White Rose Shopping Centre,
Dewsbury Road, Leeds, LS11 8LU
For more information or drop in
Tel: 0113 277 6124

■ **Jobshop Sessions**

- **Seacroft Green**
North Seacroft Joint Service Centre
Unit 8 Seacroft Green
Leeds LS14 6PA
Drop-in session: Monday 9am - 4pm
- **Little London Community Centre**
Oatland Lane, Leeds, LS7 1SP
Tel: 0113 214 1878
- **St George's Centre**
St George's Road, Middleton
Leeds LS10 4UZ
Tel: 0113 378 1445



Resources

Local Welfare Support Scheme

Leeds City Council has set up a Local Welfare Support Scheme to support people who require emergency assistance. This scheme will be based on providing basic household goods and emergency provision. Please note the scheme will not have cash payments as part of the options for support.

The scheme is to help the most vulnerable people in Leeds. It is not a general fund available for all. Other available sources of assistance will be considered before any award is made from the scheme. Applications to the scheme should be made by a support/advice worker to improve the chance of success. To apply, tel: 0113 376 0330.

Leeds Foodbank 2013

Through donations by the public, emergency food to local people in crisis is being provided. Working with local care professionals to identify those in need, Leeds Foodbank are able to provide short term relief and support as well as signposting people to organisations to help solve the longer term problem.

Local Care professionals such as doctors, health visitors, social workers, Citizens Advice Bureau staff, welfare officers, the police and probation officers, amongst others, identify people in crisis and issue them with a foodbank voucher. Clients can then bring their voucher to a foodbank centre where it can be exchanged for three days supply of emergency food. Food parcels have been designed by dieticians to provide

recipients with nutritionally balanced food. Some foodbanks also run a delivery service, which takes emergency foodboxes to clients living in rural areas and those who cannot get to a foodbank.

For further information please see area websites:

Leeds West

www.leedswest.foodbank.org.uk

Email: info@leedswest.foodbank.org.uk

Leeds East

www.leedseast.foodbank.org.uk

Email: info@leedseast.foodbank.org.uk

Leeds South

www.leedssouth.foodbank.org.uk

Email: info@leedssouth.foodbank.org.uk

Leeds North

www.leedsnorth.foodbank.org.uk

Email: info@leedsnorth.foodbank.org.uk

Emmaus Leeds

The Emmaus community in Leeds operates a recycling/reuse business of furniture, bric-a-brac, records, books and clothes, electrical goods, DVDs, toys, bicycles and more.

St Mary's Street
Leeds, LS9 7DP

Contact

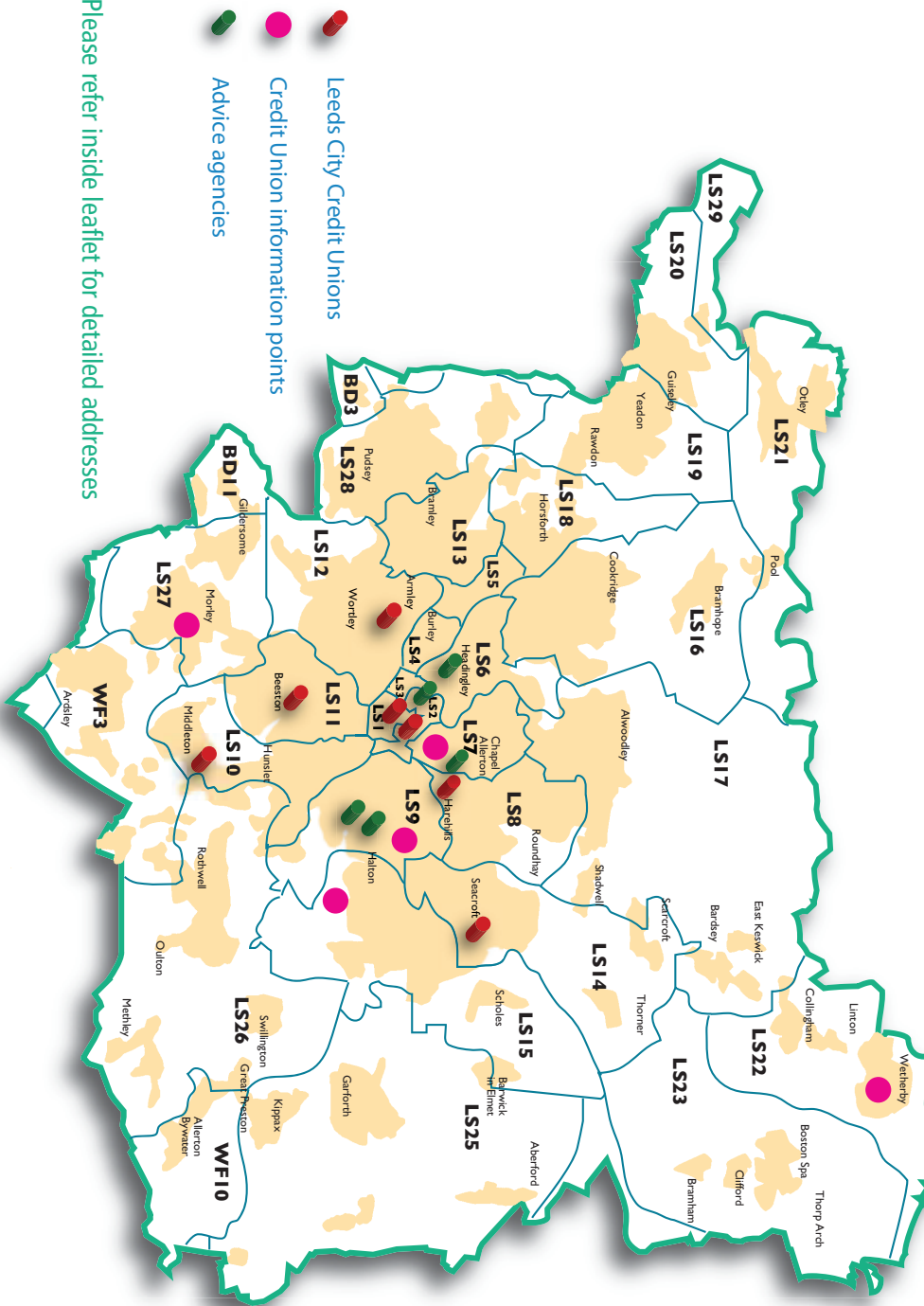
Ali Ward (Community Manager)

Tel: 0113 248 4288

Opening Hours

Mon to Sat: 9am - 4.45pm

Service provider locations



Please refer inside leaflet for detailed addresses



Report author: Sue Wynne /Alison Szustakowski Telephone: 0113 3952908

Report of the Chief Officer Employment and Skills

Report to Inner West East Area Committee

Date: 19 February 2014

Subject: Employment and Skills

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Armley , Bramley and Stanningley	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides the Inner West Area Committee members with an overview of the activity and outcomes being delivered and led by the Council’s employment and skills service and the Area Support Team.

2. The information contained in the report will support the achievement of the key objectives set out in the Best Council Plan 2013-17, namely to ‘promote sustainable and inclusive economic growth by improving the economic wellbeing of local people and businesses’ with a specific focus on helping people into jobs and tackling poverty.

3. The report aims to support discussion and debate on how services can be more effectively targeted and integrated within the wards serviced by the Area Committee to better meet local needs.

Recommendations

4. The Inner West Area Committee is asked to comment on the content of the report.

1 Purpose of this report

- 1.1 This report provides the Inner West Area Committee members with an overview of the activity and outcomes being delivered at the local level Council's Employment and Skills service to improve skills and increase employment.
- 1.2 The report also summarises activity undertaken by partners led by the Area Leadership Team.
- 1.3 Data in this report includes data published by the Department for Work and Pensions (DWP) and locally captured service data. It should be noted that there is a time lag on the publication of DWP data and the latest available information has been used where possible. The locally captured data is currently being updated to inform the production of Ward profiles and as such, the figures included may not reflect the latest position for the area.

2 Background information

2.1 City-wide Position

- 2.1.1 Despite the resilience of the Leeds economy and the emerging recovery, there are still many challenges facing individuals and families across the city. Increased unemployment during the downturn and prolonged recession has disproportionately impacted on those neighbourhoods with the highest levels of claimants and in particular young people, leaving those groups furthest removed from the labour market potentially dependent on benefits for a longer period of time. This is reflected below in the data for Job Seekers Allowance (JSA) recipients and the wider claimant group in receipt of out-of-work benefits.
- 2.1.2 At the end of June 2013, employment (16-64 years) in Leeds stood at 386,300. This is an increase of 14,900 jobs over the previous year. However, during the same period 41,900 people were recorded as being unemployed. This was an increase of 400 on the same period last year. The Leeds' rate of unemployment was 9.6% compared with the England rate of 8.0% and the Leeds City Region at 8.6% and Core Cities rate of 12.5%.
- 2.1.3 In February 2013, there were 64,510 out-of-work benefit claimants (16-64 years) in Leeds. In June 2013, there were 23,297 Jobseeker Allowance (JSA) claimants, a decrease of 1,701 (2.6%) on the previous year with the number of claimants aged 16-24 years reducing by 1,050 (14.3%) to 6,310. In June 2013, the numbers of young people 16-18 years old not in employment, education or training (NEET) has also fallen to 1,501, a rate of 6.7% compared to 7.0% in the previous year.

2.2 Inner West Area Committee position

- 2.2.1 Appendix 1 details the number of out-of-work benefit claimants and JSA claimants by ward and Area Committee in June 2013. This information compliments the ward profile information which will be provided to the Area Committee Lead Members on a 6 monthly cycle for dissemination to their Area Committees. This will include local and city level comparative data and an analysis to indicate changes in rates and

numbers at the local level to assist Members to determine local priorities for action and shape responses.

2.2.2 In December 2013, the JSA rates for Armley and Stanningley and Bramley wards of 6.5% and 5.7% respectively had reduced reflecting the falling rate at city level but remained above the city rate of 3.9%. The JSA rate for 16-24 year olds was 9% for Armley and 9.4% for Bramley and Stanningley, more than twice the city rate of 4.3%. The out-of-work benefit claimant rates of 19% in Armley and 18.9% in Bramley and Stanningley were above the city rate of 12.8%. These rates include Employment Support Allowance or Incapacity Benefit claimants and lone parents in receipt of Income Support. All these claimants are likely to be further away from the labour market than JSA claimants who must be actively seeking work. Appendix 1 a-c details the data for all wards, over three years. Over the 12 month period to June 2013, the number of NEET young people increased from 71 to 84 in Armley (10.6%) and increased from 66 to 84 (10.3%) in Bramley and Stanningley compared to a fall from 7% to 6.7% at city level over the same period.

3.0 Employment and Skills Service

3.1 The Department of Work Pensions delivers at the local level through Jobcentre Plus and is charged by Government with supporting individuals in receipt of out-of-work benefits to return to employment. All new benefit claimants are assessed by Jobcentre Plus Personal Advisers who refer individuals to a range of support measures dependent on their status and eligibility. The Council's delivery role should be targeted and complementary to this provision to make best use of public resources. It is focused on those areas of entrenched worklessness with the highest levels of claimants to actively encourage residents to engage with the help and support available and co-ordinate activity to remove the multiple barriers to accessing mainstream provision provided by others.

3.2 The Council has a strategic role to articulate the needs of the City and its localities and ensure that provision is matched to areas with potential for economic growth and private sector investment over the longer term through the City Region and local Employment and Skills Plan. The Council has a key role to play in promoting and securing local employment around major regeneration and construction projects through its relationship with investors and developers.

3.3 Direct Delivery

3.3.1 The service provides information, advice and guidance (IAG), job search and support and job brokerage services to adults through its network of **Jobshops**. There are no qualifying criteria but the majority of people accessing these services are claiming benefit. Jobshops used by local people are based at Armley One Stop Centre and Great George Street in the city centre. Between April to September 2013, 11,850 customers were supported through the Jobshops and 1,876 people gained employment. Over the same period, 719 residents from the Inner West area were supported through the jobshops and 116 (16%) have secured employment, 377 (52%) have improved skills and 14 (2%) have gained a qualification. Appendix 2 provides summary information on all wards.

- 3.3.2 Of the seven jobshops in the city, Armley One Stop Centre has the highest number of male customers aged 50 plus. To address the specific needs of this client group a new approach will be piloted starting in February 2013. This will offer an intensive case worked support to these customers. Many of the men are long term unemployed and have health related issues. The service will work with the lead coach from the Jobcentre Plus Social Justice Team to offer additional support and to ensure that jobshop staff can offer appropriate support they will undertake a Level 2 Mental Health Awareness course.
- 3.3.3 The service supports and works with businesses to deliver tailored employability and Apprenticeship programmes and job brokerage services. This is supported by a framework for joint work with Procurement and Planning services to lever additional jobs and training opportunities through **employment and skills obligations** on developers/contractors which are targeted to specific localities. Obligations typically include new jobs, Apprenticeships, work experience placements, skills training for existing workers, school visits etc. The obligations and target communities negotiated with the developer and or contractors will vary reflecting the size and type of development and value and type of services procured. Community outreach to enable target communities to access vacancies typically involves local information sessions to publicise the number and type of job roles available, information about the employer and the recruitment process as well as support and training to successfully complete telephone and on-line assessment and recruitment processes and interview preparation.
- 3.3.4 To date, the combined planning and procurement agreements have resulted in over 1,233 people into jobs/safeguarded and 57 into Apprenticeships/safeguarded in Leeds of which 74 were from the Inner West wards (67 new jobs,7 safeguarded;1 new apprenticeship, 3 safeguarded. These included appointments to SMG at the First Direct Arena; Primark in Trinity Leeds; Aldi supermarket in Stanningley; and Tesco stores in Stanningley and Trinity. Appendix 3 summarises the outputs delivered in all wards.
- 3.3.5 There are number of planned developments in West Leeds and the city centre that will offer jobs and apprenticeships over coming months and next few years during the construction phase and with the end users. These include Aldi, Kirkstall; Tesco at Stonebridge Lane; office accommodation in Horsforth, student accommodation in Woodhouse, Town End works in Bramley, BHS site redevelopment at Kirkstall and land at Carr Croft in Armley. In the city centre, developments include the Arena Hilton at Portland Crescent with 300 construction jobs and a further 100 jobs in hospitality when it opens in the summer of 2015; the Victoria Gate development with 2,700 construction jobs and 1,200 retail, catering and hospitality jobs in phase 1. Further work is required locally to ensure that we engage with local communities to raise awareness of these new opportunities and align the work of local providers to support local residents to be 'job ready'. In support of the new ALDI store in Stanningley in summer 2013, awareness sessions were delivered in Bramley Community Centre followed by 1:1 sessions, attracting over 150 people. Of the 23 job outcomes, 12 people from Inner West secured posts,(6 each from Armley and Bramley& Stanningley). There are also models that we have used successfully in other areas that we would seek to replicate on a comparable scale where appropriate, with ASDA at Middleton being a recent example of this. Following

effective dissemination of information to all key partners about the recruitment process, a number of community engagements events supporting over 1000 attendees were delivered in order to connect local people to the available opportunities. We will work with the Area Committee Lead Member to agree and implement a work programme that provides timely notifications to all members, the area leadership team and local organisations.

- 3.3.6 The **Education Business Partnership** works with local businesses to support schools and colleges and individual young people to develop an enterprising approach to learning and integrate employability skills in the curriculum. Schools are supported to help young people see the relevance of learning to the workplace and the skills required by business. A mentoring programme to support the most vulnerable is delivered by over 600 business volunteers to help young people improve their attainment and their chances of securing jobs in the future. Over 4,470 young people have been supported to date this year. Alongside other providers, the EBP has supported Farnley Academy, Pudsey Grangefield, Priesthorpe High, Ralph Thoresby High and Benton Park.
- 3.3.7 The National Apprenticeship Service (NAS) has end to end responsibility for the delivery of Apprenticeships including a web-based vacancy matching system, the co-ordination of funding, standards and accountability for the delivery of national targets. NAS works directly with large employers through a national key account management system but has limited resources to engage with SME businesses at the local level. However, 99% of all businesses are SMEs and the take up of apprenticeships in SMEs is just under 10% which is less than half that of larger companies. To make best use of resources and avoid duplication of provision, the role of local agencies is primarily focused on SMEs. NAS works with the Council and local partners to support this. Appendix 4 details the number of apprenticeship starts by sector across the Leeds parliamentary constituencies for 2012/13.
- 3.3.8 The **Leeds Apprenticeship Hub** was established in July 2013 with grant funding through the City Deal. It co-ordinates partnership activity with Apprenticeship training providers in Leeds to better engage with learners and support local SME businesses to create new Apprenticeship opportunities. Current and planned activities focus on awareness raising with pupils ahead of their eligibility to apply through delivery of the school and academies engagement programme; delivery of guidance events for young people and for those who are eligible to apply, 'make a winning application workshop' sessions which will be held across local venues. Hub activities delivered in West Leeds include:-
- Between September 2013 and January 2014 there were 3 application workshops delivered at Armley One Stop Centre for young people that had made numerous unsuccessful apprenticeship applications. 12 young people received one to one support.
 - October 2013 West Leeds Academy Year 11. Sessions with students to support them to register on and learn how to make best use of the National Apprenticeship Service on-line vacancy system to search for and successfully apply for an apprenticeship.

- November 2013 – The first of a series of area based events for young people to raise awareness of apprenticeships and the support available to access these and speak directly with employers and young apprentices. School students from years 11, 12 and 13 at Crawshaw, Pudsey Grangefield, Swallow Hill, City of Leeds and Farnley Academy attended along with a number supported by Full Circle Learning and BARCA. 181 young people attended and follow up sessions are being scheduled with individual schools.

Return visits to schools and academies to follow up on those pupils expressing an interest are being arranged. Since August 2013, 27 young people from Inner West have been supported through Hub activity, to start employment as an apprentice with SME businesses in WNW area with DISC; Leeds West Academy; PPS Grasmere Ltd; Crawshaw Academy; Involution Ltd; St Barts Primary school; Dependable Trading; First Class Learning; Nuts for Print; New Wortley Community Centre; BARCA and Leeds Teaching Hospitals Trust in business admin, catering, retail and clinical support roles. There is a challenge associated with tracking and presenting apprenticeship outcomes due to the time lag in reporting and the divided ownership of outcome data between the Hub and learning providers. We track those young people whom we support but are reliant on data from others for those young people we have not directly engaged with.

3.3.9 The Hub has recently secured free travel support through a pilot programme in Leeds with the West Yorkshire Travel Plan Network (Metro) for young people seeking an apprenticeship:-

- Young people during the first month of their apprenticeship can now access a free monthly travel pass (face value of £80)
- Training providers working with the Hub will receive day passes to support young people travelling to interviews. This can be for pre apprenticeship or apprenticeship interviews.

3.3.10 The **Pathways website** supported by Children’s services is available to schools and young people and now includes greater detailed information on the Apprenticeship Hub and enables young people to register their interest to be matched to vacancies that have been notified to the Hub and the Apprenticeship Training Agency <http://www.leedspathways.org.uk/work/> The Hub has also established a Facebook page <https://www.facebook.com/LeedsAppHub> and developed videos aimed at both business and young people <http://www.youtube.com/watch?v=-qj5RaVM1mc> (business) and http://www.youtube.com/watch?v=BKXwFU_kO0c (young people).

3.3.11 The **Work@Leeds** Programme offers work experience to young people aged 19-24 years claiming Job Seekers Allowance prioritising care leavers and those with disabilities. The programme will support 90 young people to attend Leeds City College for employability training to achieve an accredited qualification in ‘developing skills for gaining employment’ followed by six weeks work experience in the Council, during which participants are supported by a robust review process. Throughout the programme, participants attend weekly structured job search and interview preparation support sessions. To date 49 young people have started the programme including 5 from the Inner West Committee wards of which 2 have secured jobs.

3.4 Commissioned services

- 3.4.1 The service has commissioned services to enable marginalised groups and learners living in the most disadvantaged neighbourhoods to re-engage with learning, develop skills for jobs and increase qualifications and job outcomes. The service currently commissions BAME skills and employability provision at a city wide level through **PATH Yorkshire Limited** and **Nari Ekta**.
- 3.4.2 The service commissions provision to meet identified skills gaps across sectors e.g. **Pathways to Construction** to assist unemployed people into work or employment in the construction industry. A successful bid for £900,000 to the Heritage Lottery Fund (HLF) Skills for the Future Programme will enable the delivery of **Re-making Leeds** from September 2014. It will address heritage construction skills shortages within the City for the repair and maintenance of pre-1919 and other buildings within conservation areas. Working local SMEs and Leeds College of Building and York College to engage with schools re careers in construction; work with SMEs and provide a bursary for young people aged 19 plus to undertake work based training in Heritage Construction Skills.
- 3.4.3 Working with Leeds City Region Local Enterprise Partnership £1.2m has been secured for delivery in Leeds of the **Young Talent – Headstart** programme. It will provide 800 18-24 year olds furthest from the labour market, with a 'head start' into work through a supported work experience placement for up to 8 weeks including training. The programme will start in March 2014 and run for 2 years.
- 3.4.4 The service manages the **Community Learning** Programme, a universal learning offer, on behalf of the Skills Funding Agency (SFA) which requires the provision to offer a broad curriculum range from arts and media to languages and culture. The Community Learning provision is aimed at re-engagement of adults aged 19 years and over (25 years plus for learners with a learning difficulty or disability - LLDD) with learning, in an informal and safe environment to acquire new skills and interests for the benefit of the individual, their family and/or their wider community networks. Community learning provides a progression route to more formal adult learning, social mobility and longer term employability opportunities.
- 3.4.5 In 2013/14, the Community Learning programme will deliver around 12,000 courses across 220 venues, supporting in the region of 7,000 learners. In balancing responsiveness to community needs with SFA requirements, the programme seeks to prioritise specific learner groups including people not in employment and/or in receipt of benefits, with low skills levels or no qualifications, disadvantaged groups or individuals with specific needs e.g. lone parents, BAME groups, adults with learning difficulties and/or disabilities, those with mental health difficulties and men who are currently under-represented within community learning. In the academic year 2012/13, 377 local residents in Inner West completed courses to improve their skills, a significant increase on the previous year of 76 (see appendix 2).
- 3.4.6 The provision for the 2013/14 academic year began in September with a total of 24 providers appointed to the Community Learning framework, 5 are delivering

activities in Inner West. The providers are East Street Arts, the Cardigan Centre, Leeds City College, Health for All and Swarthmore. In term 1 of the current year, 136 residents have enrolled on non-accredited courses from the inner west wards.

- 3.4.7 The courses are currently delivered from Caselton Primary School, Armley Resource Centre, St Bartholomew's, Stocks Hill Day Centre, Holy Family Primary and HMP Armley. Courses include Information Technology, Personal development /Confidence Building, Childcare, Healthy Family Eating and introductory courses in Art, Sewing and Healthy Cooking and Eating. The provision at HMP is a visual arts project aimed at improving communication and confidence.
- 3.4.8 The Community Learning Programme allows for additional responsive projects to be developed throughout the year. All proposals will initially be considered by the Leeds Community Learning Trust Board, a city-wide partnership body that establishes the commissioning priorities to meet the contractual obligations of the Skills Funding Agency.

4.0 Local Partnership Activity

- 4.1 The Employment and Skills service manages the devolved **Youth Contract Support Programme 16 and 17 years** to re-engage young people identified as NEET with learning or employment with training across the Leeds City Region under the City Deal and supports Children's services with the delivery in Leeds. The programme is primarily delivered through the Targeted IAG provider, Igen, working in partnership with the Education Business Partnership. Supported by a key worker, participants in engage in a rolling, structured programme of activities tailored to their needs. 758 young people in Leeds have joined the programme with 517 (68%) progressing into education, employment or training. To date 129 sustained this position for more than 6 months. 223 young people have joined the programme from the inner west cluster with 147 (66%) progressing into education, employment or training.
- 4.2 Over the last 12 months the Area Support Team and partners have been working to develop a West North West response to the employability, skills and welfare agenda through the West North West Employability and Welfare Benefit Workstream. This is a partnership group seeking to better connect and integrate locality provision, provide responsive services to local people and deliver targeted initiatives to meet local need. This has involved collaboration with a range of key partners and with Cluster sub-groups, the Divisional Community Safety Partnership, the Health and Well Being partnership, the West Leeds Debt Forum, the Illegal Money Lending Advisory Group, the Welfare Reform Board, and the Financial Inclusion Steering Group. A summary of activity is provided in the following sections.
- 4.3 **WNW Employability Provision mapping.** The Area Support Team worked with partners to undertake a mapping exercise, which rated provision using a Red Amber Green traffic light system linked to job readiness. Although this information was only a snap shot from December 2012, this piece of work has helped partners understand the breadth of provision currently available and support work to restructure the Council's Learning and Job Opportunities webpage.

- 4.4 **Locality employment events** have been delivered, which have been linked to live job opportunities. In March 2013 West North West Works and partners delivered a 'Top Tips' event with Hayley Taylor, from Channel 4 television series the Fairy Job Mother. A number of seminars were held with local people from the New Wortley and Fairfields neighbourhoods. The seminars were attended by 35 unemployed people, with each one of them being offered on-going support with their job search through the employment outreach team. These seminars spurred the development of more permanent taster sessions, as outlined below in section 4.8.
- 4.5 A Jobs and Training event was held in July 2013 at the Armley Lazer Centre to coincide with the end of the school and college terms. This was an event focused mainly on young people. Around 700 tenants were targeted through West North West homes Leeds tenant tracker system and around 40 young people registered to attend. Partners included the Department for Work and Pensions, Leeds City College and approximately 35 other training and third sector organisations. The day included talks on apprenticeships, sector based work academies and the option of skills development through volunteering. In addition, a range of current job vacancies were supplied by the Employment and Skills service and people had the option to attend workshops hosted by IGEN and Employment and Skills on job applications, CV writing and interview tips.
- 4.6 In August an information session was delivered to support the Childcare Assistant vacancies in Children's Centres across the city. A cohort of potentially suitable tenants were identified and contacted, by text, inviting them to find out more details. Around 90 people responded, with around 25 individuals booking onto the one hour session. Roughly 80% of attendees wished to proceed with making an application. At the session, attendees were asked what they needed further support with and this was help with identifying job vacancies, CV writing; and application form completion. This information will be used to inform the content of future sessions.
- 4.7 The Area Support Team and partners have developed **employability hubs** providing employment advice and training hubs in two of our most deprived neighbourhoods, based at New Wortley Community Centre and Fairfields Community Centre. The following services are working collaboratively through the hub to meet local needs, IGEN, Housing Leeds, Leeds City College, Bramley and Castleton Children's Centres and Jobshops. This provision has been brought together under a '**Job Squad**' branding. Promotional materials have been developed to highlight the support on offer, the provision supports those looking to enhance their skill set through to those that are 'job ready'.
- 4.8 Specifically in West North West a key barrier for local people is acquiring the right skill sets and qualifications to meet employer needs. **Locality learning** is a key focus of work for the partnership, where barriers can include travelling, child care and confidence. The Area Support Team and partners are working with Ingeus Skills to explore opportunities to run local accredited learning programmes in areas of need. In addition to this exploratory work is underway to look at linking this learning opportunity to support local people in areas of business development and growth. The Area Support Team and partners are also working to pilot taster learning sessions with the Cardigan Centre in Little London and Bramley.

Matching learning to employment opportunities has been a critical factor in trying to support local people into employment.

- 4.9 The Area Support Team have been working to initiate new collaborative working arrangements to address **employment and health and well-being** objectives. A pilot project involving employability outreach services and a GP practice is being developed. The aim being to bring GP professionals together with employability partners to provide a pathway for patients to access services in areas of deprivation. Further work is underway to connect GPs, the Clinical Commissioning Group and Public Health managers together with the Department of Work and Pensions, the Work Programme providers and cluster groups to support collaborative working at the locality level.
- 4.10 The **Leeds Get Active programme** is underway; the project will support healthier lifestyle choices by reducing the barriers to participation in physical activity. The offer in leisure centres will typically be one free hour every day (off peak) with an additional hour per day for four leisure centres that serve the most deprived areas of the city, namely, John Charles Centre for Sport, Armley, Fearnville and Middleton Leisure centres. Activities will include gym and swim sessions. In Armley there is one hour of swimming and one hour of gym available each day. In Bramley there is one hour of gym Monday to Friday. There will be free multi-sport community offer in most deprived 20% areas of Leeds. The aim being to create a more supportive and welcoming environment at our leisure centres. Work is underway to ensure that systematic links with employability organisations are in place.
- 4.11 Funding has been secured through the Clinical Commissioning Group to commission two retention officers to work in inner west through GP surgeries to work with employers and unions to help individuals stay in work. The city wide model has already been 85-95% successful.
- 4.12 From early November 2013 the Library Service introduced an information mobile with computers, free internet access and a confidential area for private interviews. They are offering this resource to other organisations and colleagues to use if they need to get out into local communities and reach isolated people. The Area Support Team are currently working with BARCA and IGEN to utilise this facility in the Wythers neighbourhood.

5. Corporate Considerations

5.1 Consultation and Engagement

- 5.1.1. The service consults widely with service users and stakeholders to inform, review and further develop provision. The service is subject to external inspection to maintain Matrix accreditation for Information, Advice and Guidance services and OFSTED for all publicly funded training provision. The recently agreed Area Committee lead member brief provides a framework to share information and intelligence on a regular basis to inform and respond to Area Committee priorities.

5.2 Equality and Diversity / Cohesion and Integration

- 5.2.1 Evidence from the last recession and the current data indicates that increased unemployment has disproportionately impacted on inner city neighbourhoods with the highest levels of claimants. Targeted support to enable those individuals seeking to improve their skills and secure paid work will reduce their benefit claim period, help them to develop the skills to secure, stay and progress in work and improve their lives.
- 5.2.2 Equality Impact Assessment screening was undertaken to support the development and implementation of the programmes of activity commissioned by the service. Data relating to service users will be captured and monitored and activity plans reviewed to ensure the needs of equality groups are met to access these services.

5.3. Council Policies and City Priorities

- 5.3.1 The information contained in this report contributes towards the achievement of the objectives set out in the Best Council Plan 2013-17, namely 'promoting sustainable and inclusive economic growth by improving the economic wellbeing of local people and businesses' with a specific focus on helping people into jobs and tackling poverty.

5.4. Resources and value for money

- 5.4.1 There are no specific decisions arising from this report. Expenditure on existing programmes delivered by the Council referenced in this report was taken in accordance with the Council's financial and decision-making policies and procedures.

5.5. Legal Implications, Access to Information and Call In

- 5.5.1 There are no legal implications arising from this report. This report is not subject to Call In. The report is accessible to the public.

5.6. Risk Management

- 5.6.1 Existing programmes of delivery are supported by risk management plans which are reviewed on a regular basis.

6. Conclusions

- 6.1 In addition to the main service provision, the new initiatives developed over the last 12 months, there are now a number of new opportunities emerging as detailed in this report. The Area Committee may wish to consider the opportunity to review this activity and the outputs achieved to determine priorities for action and instruct the Area Support Team and the Employment and Skills service to develop and report back on a joint work programme overseen by the Area Committee Lead Member for Employment, Skills and Welfare to ensure that these benefit local residents.

- 6.2 In particular, the Area Committee may wish to comment on local skills needs to inform further tailored provision from the Community Learning programme, how job vacancies available through employment and skills obligations are promoted locally and local residents are engaged and supported to access these.
- 6.3 Given the large number of programmes and initiatives and the need for a more coherent and joined up approach, the Area Committee may wish to consider the establishment of an Employment and Skills Board, an approach which has successfully increased outcomes in other localities by bringing together a range of providers to align resources through collaborative working

7.0 Recommendations

- 7.1 The Area Committee is asked to:
- Contribute to shaping the priorities for action with the Area Committee Lead Member Employment, Skills and Welfare
 - Support a review of the existing strategic and operational partnership arrangements within the area for delivery of employment and skills priorities
 - Use these to feedback identified needs and inform future delivery through Community Learning and other models where appropriate
 - Receive the next annual headline report to include key outcomes and an evaluation of any revised arrangements

8.0 Background documents¹

- 8.1 There are no background documents.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix 1a

Benefit Claimants by Ward and Area Committee 2013 - 16-24 JSA Claimants

	16-24 JSA Claimants December 2011	16-24 JSA Claimants December 2012	16-24 JSA Claimants December 2013	Rate %
Leeds (City Rate)	7230	6680	5025	4.3

Area/Ward	16-24 JSA Claimants December 2011	16-24 JSA Claimants December 2012	16-24 JSA Claimants December 2013	Rate %
WEST NORTH WEST	2625	2370	1770	5.3
Inner North West	985	880	620	1.6
Headingley	215	195	125	0.9
Hyde Park & Woodhouse	300	240	165	1.2
Kirkstall	305	330	210	3.8
Weetwood	165	115	120	2.3
Outer North West	335	260	200	2.5
Adel & Wharfedale	60	50	50	3.1
Guiseley & Rawdon	120	85	75	3.8
Horsforth	65	70	40	1.8
Otley & Yeadon	90	55	35	1.7
Inner West	680	675	525	9.2
Armley	405	405	300	9
Bramley & Stanningley	275	270	225	9.4

Outer West	625	555	425	6.1
Calverley & Farsley	120	105	90	4.3
Farnley & Wortley	335	285	230	8.6
Pudsey	170	165	105	4.8
EAST NORTH EAST	2240	2080	1755	7.6
Inner North East	555	525	370	4.9
Chapel Allerton	295	280	200	6.4
Moortown	130	110	80	3.6
Roundhay	130	135	90	4.1
Outer North East	205	150	140	2.6
Alwoodley	110	90	90	4.2
Harewood	55	40	30	2.1
Wetherby	40	20	20	1.1
Inner East	1480	1405	1245	12.2
Burmantofts & Richmond Hill	520	510	460	12.8
Gipton & Harehills	510	505	465	12.4
Killingbeck & Seacroft	450	390	320	11
SOUTH EAST	2340	2175	1510	2.6
Inner South	1165	1100	805	4.9
City & Hunslet	400	385	290	2.8
Beeston & Holbeck	315	255	200	7.4
Middleton Park	450	460	315	9.5
Outer South	565	480	315	3.8
Ardley & Robin Hood	160	115	70	3.1
Morley North	120	115	65	3.2
Morley South	160	135	90	4.2
Rothwell	125	115	90	4.8
Outer East	610	595	390	4.5
Cross Gates & Whinmoor	215	215	145	6.2
Garforth & Swillington	100	70	45	2.3
Kippax & Methley	110	115	55	2.7
Temple Newsam	185	195	145	6.1

Appendix 1b

Benefit Claimants by Ward and Area Committee 2013 - 16-64 JSA Claimants

	16-64 JSA Claimants December 2011	16-64 JSA Claimants December 2012	16-64 JSA Claimants December 2013	Rate %
Leeds (City Rate)	24145	24245	19755	3.9

Area/Ward	16-64 JSA Claimants December 2011	16-64 JSA Claimants December 2012	16-64 JSA Claimants December 2013	Rate %
WEST NORTH WEST	8410	8360	6715	4
Inner North West	3050	2985	2385	3.2
Headingley	545	485	430	2.3
Hyde Park & Woodhouse	945	940	765	3.4
Kirkstall	1000	1035	765	4.7
Weetwood	560	525	425	2.7
Outer North West	1135	1025	800	1.5
Adel & Wharfedale	225	205	195	1.7
Guiseley & Rawdon	320	310	235	1.6
Horsforth	290	275	190	1.4
Otley & Yeadon	300	235	180	1.3
Inner West	2265	2420	1965	6.2
Armley	1330	1440	1155	6.5
Bramley & Stanningley	935	980	810	5.7

Outer West	1960	1930	1565	3.5
Calverley & Farsley	390	390	320	2.1
Farnley & Wortley	1040	1005	825	5.2
Pudsey	530	535	420	2.9
EAST NORTH EAST	7880	8025	6905	5.2
Inner North East	2010	2000	1605	3.5
Chapel Allerton	1095	1115	935	5.7
Moortown	450	435	315	2.1
Roundhay	465	450	355	2.5
Outer North East	750	695	520	1.4
Alwoodley	405	365	320	2.2
Harewood	175	165	100	0.9
Wetherby	170	165	100	0.8
Inner East	5120	5330	4780	9.9
Burmantofts & Richmond Hill	2040	2050	1915	11.5
Gipton & Harehills	1780	1915	1790	10.6
Killingbeck & Seacroft	1300	1365	1075	7.2
SOUTH EAST	7845	7925	6100	3
Inner South	4180	4215	3430	5.8
City & Hunslet	1495	1535	1290	4.7
Beeston & Holbeck	1255	1200	1065	7.3
Middleton Park	1430	1480	1075	6.4
Outer South	1830	1840	1305	2.3
Ardsley & Robin Hood	430	400	260	1.7
Morley North	450	410	290	2
Morley South	570	590	450	3.1
Rothwell	380	440	305	2.4
Outer East	1835	1870	1365	2.6
Cross Gates & Whinmoor	655	615	455	3.3
Garforth & Swillington	260	255	185	1.5
Kippax & Methley	340	365	230	1.7
Temple Newsam	580	635	495	3.7

Appendix 1c

Benefit Claimants by Ward and Area Committee 2013 - 16-64 Out of Work Benefits

	16-64 Out of Work Benefits February 2011	16-64 Out of Work Benefits February 2012	16-64 Out of Work Benefits February 2013	Rate %
Leeds (City Rate)	64650	66220	64510	12.8

Area/Ward	16-64 Out of Work Benefits Feb 2011	16-64 Out of Work Benefits Feb 2012	16-64 Out of Work Benefits February 2013	Rate %
WEST NORTH WEST	22195	22680	21980	10.8
Inner North West	7430	7405	7260	9.9
Headingley	1125	1055	1080	5.7
Hyde Park & Woodhouse	2310	2345	2300	10.3
Kirkstall	2450	2490	2450	15.1
Weetwood	1545	1515	1430	8.9
Outer North West	3615	3625	3340	6.2
Adel & Wharfedale	695	670	575	4.9
Guiseley & Rawdon	1105	1130	1110	7.8
Horsforth	895	840	830	6.0
Otley & Yeadon	920	985	825	6.0
Inner West	5730	6085	6030	18.9
Armley	3195	3365	3360	19.0
Bramley & Stanningley	2535	2720	2670	18.9

Outer West	5420	5565	5350	11.9
Calverley & Farsley	1130	1110	1110	7.5
Farnley & Wortley	2770	2885	2775	17.5
Pudsey	1520	1570	1465	10.3
EAST NORTH EAST	20700	21150	20810	15.8
Inner North East	5475	5525	5415	11.8
Chapel Allerton	2690	2780	2780	17.0
Moortown	1365	1350	1330	8.9
Roundhay	1420	1395	1305	9.1
Outer North East	2430	2415	2310	6.2
Alwoodley	1270	1295	1210	8.4
Harewood	505	495	490	4.5
Wetherby	655	625	610	5.0
Inner East	12795	13210	13085	27.0
Burmantofts & Richmond Hill	5065	5205	5150	30.9
Gipton & Harehills	4140	4330	4310	25.6
Killingbeck & Seacroft	3590	3675	3625	24.3
SOUTH EAST	21840	22430	21815	12.9
Inner South	10165	10515	10270	17.5
City & Hunslet	3465	3505	3495	12.7
Beeston & Holbeck	2910	3045	2995	20.6
Middleton Park	3790	3965	3780	22.5
Outer South	5710	5860	5730	10.1
Ardsley & Robin Hood	1345	1405	1340	9.0
Morley North	1270	1290	1250	8.4
Morley South	1270	1290	1250	8.4
Rothwell	1405	1425	1415	11.1
Outer East	5965	6055	5815	11.0
Cross Gates & Whinmoor	1910	1940	1935	14.0
Garforth & Swillington	930	985	925	7.6
Kippax & Methley	1310	1290	1215	9.1
Temple Newsam	1815	1840	1740	12.9

Employment and Skills Service Performance Information by Ward and Area Committee 2013/14 Q1 and Q2

Key : Starts – new residents accessing the service; **Jobs** – number of residents supported into employment; **Qualifications** – number of residents obtaining a qualification through Community Learning / Adult Skills; **Improved Skills** – number of residents completing a course and evidencing improved skills (through completing agreed learning plan objectives and producing supporting evidence eg an appropriate CV, covering letter, navigating on line vacancy sites etc)

	Starts	Jobs	Qualifications	Improved Skills
Service 2012/13	13,323	3,079	716	1,107
Service 2013/14 Qtr1 & 2	11,850	1,876	377	6,054

West North West	2408	481	118	1965
Inner North West	707	221	50	984
Headingley	106	41	8	192
Hyde Park & Woodhouse	252	82	30	348
Kirkstall	149	68	9	271
Weetwood	200	30	3	173
Outer North West	322	36	16	230
Adel & Wharfedale	93	9	1	62
Guiseley & Rawdon	55	6	0	42
Horsforth	124	15	11	91
Otley & Yeadon	50	6	4	35
Inner West	719	116	14	377
Armley	507	81	8	233
Bramley & Stanningley	212	35	6	144
Outer West	660	108	38	374
Calverley & Farsley	123	7	17	81
Farnley & Wortley	398	83	19	185
Pudsey	139	18	2	108

	Starts	Jobs	Qualifications	Improved Skills
South East	3760	618	134	1572
Outer East	829	46	27	611
Cross Gates & Whinmoor	267	21	27	191
Garforth & Swillington	119	3	0	103
Kippax & Methley	115	4	0	101
Temple Newsam	328	18	0	216
Inner South	2389	505	70	682
Beeston & Holbeck	634	120	32	229
City & Hunslet	997	177	19	257
Middleton Park	758	208	19	196
Outer South	542	67	37	279
Ardsley & Robin Hood	111	19	13	55
Morley North	129	21	11	67
Morley South	144	7	8	67
Rothwell	158	20	5	90

East North East	4419	670	109	2332
Inner East	3312	394	78	1242
Burmantofts & Richmond Hill	1546	164	12	443
Gipton & Harehills	1339	167	30	500
Killingbeck & Seacroft	427	63	36	299
Inner North East	708	232	24	779
Chapel Allerton	392	135	5	349
Moortown	187	43	7	189
Roundhay	129	54	12	241
Outer North East	399	44	7	311
Alwoodley	256	38	1	182
Harewood	100	1	0	97
Wetherby	43	5	6	32

Employment and Skills Obligations delivered by Ward

June 2012 – December 2013

Wards	People into Jobs	Jobs Safeguarded	People into Apprenticeships	Apprentices safeguarded	Total by Wards	%
Adel and Wharfedale	14	2	0	0	16	1.24%
Alwoodley	14	5	0	0	19	1.47%
Ardley and Robin Hood	10	1	3	2	16	1.24%
Armley	36	1	1	1	39	3.02%
Beeston and Holbeck	32	27	1	1	61	4.73%
Bramley and Stanningley	31	6	0	2	39	3.02%
Burmantofts and Richmond	39	11	0	0	50	3.88%
Calverley and Farsley	16	0	0	3	19	1.47%
Chapel Allerton	26	5	1	1	33	2.56%
City and Hunslet	69	44	2	0	115	8.91%
Cross Gates and Whinmoor	23	9	4	1	37	2.87%
Farnley and Wortley	30	11	1	1	43	3.33%
Garforth and Swillington	10	41	0	1	52	4.03%
Gipton and Harehills	34	1	0	0	35	2.71%
Guiseley and Rawdon	58	7	0	1	66	5.12%
Harewood	8	3	0	0	11	0.85%
Headingley	32	21	0	1	54	4.19%
Horsforth	15	9	0	0	24	1.86%
Hyde Park and Woodhouse	46	0	0	0	46	3.57%
Killingbeck and Seacroft	33	5	1	0	39	3.02%
Kippax and Methley	14	4	0	0	18	1.40%
Kirkstall	41	24	0	2	67	5.19%
Middleton Park	70	5	5	0	80	6.20%
Moortown	27	0	0	1	28	2.17%
Morley North	11	26	0	1	38	2.95%
Morley South	12	1	2	1	16	1.24%
Otley and Yeadon	32	3	0	3	38	2.95%
Pudsey	19	15	0	2	36	2.79%
Rothwell	16	11	1	2	30	2.33%
Roundhay	19	0	0	0	19	1.47%
Temple Newsam	12	1	1	2	16	1.24%
Weetwood	15	18	1	1	35	2.71%
Wetherby	1	51	2	1	55	4.26%
Totals	865	368	26	31	1290	100%

Apprenticeship Starts by Sector by Parliamentary Constituency 2012/13

Apprenticeship Starts 2012/13	Agriculture, Horticulture and Animal Care	Arts, Media and Publishing	Business, Administration and Law	Construction, Planning and the Built Environment	Education and Training	Engineering and Manufacturing Technologies	Health, Public Services and Care	Information and Communication Technology	Languages, Literature and Culture	Leisure, Travel and Tourism	Preparation for Life and Work	Retail and Commercial Enterprise	Science and Maths	Unknown	Total
Parliamentary Constituency															
Elmet and Rothwell	10	-	280	30	-	130	170	30	-	20	-	160	-	-	840
Leeds Central	10	-	410	30	-	110	280	10	-	20	-	290	-	-	1,160
Leeds East	10	-	350	40	-	100	270	20	-	20	-	170	-	-	990
Leeds North East	-	-	210	10	-	40	140	10	-	10	-	120	-	-	540
Leeds North West	10	-	160	30	-	60	100	-	-	10	-	120	-	-	490
Leeds West	-	-	370	20	10	140	250	10	-	20	-	240	-	-	1,060
Morley and Outwood	10	-	390	40	-	130	170	30	-	30	-	200	-	-	1,000
Pudsey	10	-	290	20	10	110	160	20	-	20	-	170	-	-	810
															6,890

Report of the Chief Officer, Customer Access

Report to Inner West Area Committee

Date: 19th February 2014

Subject: Armley One Stop Centre – Community Hub Pilot Site

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

This report provides members with the current position on work taking place on establishing a pilot Community Hub in the Armley One Stop Centre.

Recommendations

The Inner West Area Committee is asked to:

- Support and define the work being undertaken with current service partners on site at the Armley One Stop to deliver a Community Hub provision for the local community.
- Note the plans for future closer working with partners internal and external to the Council to provide a more holistic customer service provision in communities, led by the needs of the local community.
- Consider their role in the development of the Community Hub concept within their locality in line with the developments and ideas set-out in Section 3 of the report. This to include advising on partners for the community hub in Armley and the location of pop-up provision.

1 Purpose of this report

- 1.1 This report provides members with an update on the current position and short / longer term plans for the coming year in establishing a Community Hub pilot within Armley One Stop Centre.

2 Background information

- 2.1 A key objective for the Council through the Citizens@Leeds agenda is to deliver local solutions within communities that truly integrate council and partner service delivery to help individuals and their families address increasingly more complex issues simply and effectively.
- 2.2 To deliver this a network of Community Hubs is being developed that will make a real difference to citizens and communities. Community Hubs will deliver a more integrated approach to service delivery and maximise the use of the assets and service points that exist across the city e.g. joint service centres, one stop centres, housing management offices, libraries, children's centres etc. They will support the delivery of pop-up (e.g. in supermarkets and GP surgeries) and mobile provision to ensure that we can reach all priority communities across the city.
- 2.3 This work will be supported through the delivery of more on-line provision to enable those that wish to self-serve to be able to do so, thereby freeing up time of our customer services officers to advise those most in need or those requiring more detailed or intense support
- 2.4 To get us started, Executive Board agreed in November to pilot the Community Hub offering in three locations across the city, to help develop our thinking on the approach and identify the best form of provision for delivering truly integrated face-to-face services. This will be done working closely with all services and partners affected to ensure all issues are appropriately and fully considered.
- 2.5 The existing one-stop-centre provision; at the Compton Centre in Harehills, the St George's Centre in Middleton and the One Stop Centre in Armley have been identified as the focus for the three pilots. The rationale for choosing these sites is as follows:
- To have one pilot in each of the three administrative areas of the city;
 - To place the pilots in areas of the city where financial hardship and deprivation are significant issues facing citizens;
 - To focus the pilots on those sites where there is already significant co-location of services;
 - To ensure that the pilots have a focus on partnership working and exploit further the co-location and integration between council and partner services existing at these sites.

3 Main issues

- 3.1 The Community Hub will have a focus on making residents lives better and giving them the skills to improve their life. This will be achieved initially through a focus on core services already available in the Centres.
- 3.2 For Armley One Stop, the principal services currently available are:
- Registrars
 - Library and Information Services

- Welfare Rights.
- Credit Union Branch
- Job Shop
- Leeds Counselling Service (NHS)
- Councillors & MP surgeries,
- Youth Offending Team,
- Eastern European Outreach Group (POMOC)

3.3 However this list is not exhaustive as each centre will look at the needs of its own community and then working with the area committee, Council services and partners look to provide services that are relevant based on local demand. At present discussions are taking place with:

- The police
- Children's Centre
- Metro
- NHS

3.4 With regards to how the operation will work, the Community Hub will be staffed by an integrated front of house team. This means one team will deliver all the face to face functions to create a positive impression of the Hub. To achieve this, a new position of Community Hub Manager (temporary for the first year of the pilot) is being created. This role will have overall responsibility for the Hub building and all within it and direct responsibility for all of the front line staff working in it. The team will initially be made up of officers from Library Services, Customer Services and the Job Shop. It is envisaged that the new Community Hub Manager will be in place for April 2014.

3.5 To support closer working and start to build the new integrated teams, three staff engagement events have been booked at each pilot site, one each in January, February and March. Staff based at the sites from Library Services, Customer Services and the Job Shop have been invited to the events so that they can be kept up to date with progress and also have an input into future improvement in service provision at the Hub.

3.6 Moving forward further developments and innovations will be rolled-out across the site and locality to ensure the principles behind the Community Hub concept are delivered. This will include (but not be limited to):

- Delivery of a range of 'wrap around' services such as for example, literacy and numeracy, language classes, energy advice, debt advice, volunteering in your community and community policing.
- Further targeted provision across a locality which replicates the Hub provision but enables the Council and its partners to go to where people are. This will be done through the provision of smaller hub sites and mobile/pop-up provision, plus peripatetic workers who work on a day to day basis within the locality.
- The ability for council and partner services within the Hub to plan and co-ordinate local service delivery to build on and expand where appropriate local 'tasking' arrangements so that local resources can be better targeted to address local issues.

- The location of the Area Support Teams will be in the Community Hub site to support the bringing together of services and improve how they work together to benefit the local community.
- Where other partner organisations are delivering services in a community, they will be encouraged to use the Hub for their customer contact provision. Discussions are already underway with the Police, Citizens Advice Bureau, local faith groups and the NHS across the city. The Housing Office network is also being reviewed so that the Community Hub becomes the place Council Tenants use to access services around their housing needs.

3.7 It is critical to the success of the Community Hub concept that service provision is based on local intelligence and knowledge so that services are appropriate to local demand. In this regard the future role of the community committee will be critical in:

- Engaging with the local community to understand demand and need and so influence service provision from the Community Hubs; and
- Supporting the design of Hub provision across the locality, specifically utilising information and intelligence to help identify where mobile and pop-up provision needs to be delivered.

3.8 Given this, it is envisaged that this is the first of a number of reports to be presented to the area committee around the development of the Community Hub within the locality.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Executive Members have been consulted on the development of community Hubs and this report starts the process of engagement with local members. Further to this, and as the report states above, consultation and engagement is on-going with relevant and appropriate services and partners and it is a key part of the implementation of the Hub pilots that local consultation and engagement with citizens takes place. This activity is currently being planned.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 There are no equality and diversity issues raised by the content of this report.

4.3 Council policies and City Priorities

4.3.1 The work carried out at the new Community Hubs will help the council to tackle issues of poverty and enable citizens to improve their own lives.

4.4 Resources and value for money

4.4.1 It is expected that the development of Community Hubs will deliver value for money due to greater staff flexibility in the centres and true service integration across Council and partner services.

4.4.2 Any resource implications arising from the development of the Hubs will be met through existing provision or where investment (in buildings or technology) is required this will be acquired through the Council's normal business case approval process.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications to the content of this report. This report is not subject to call in.

4.6 Risk Management

4.6.1 There are no risk management issues relating to this report.

5 Conclusions

5.1 This report provides members with an update as to current and on-going work taking place at Armley One Stop Centre to provide more integrated front line services to customers.

6 Recommendations

6.1 The Inner West Area Committee is asked to:

- Support and define the work being undertaken with current service partners on site at the Armley One Stop Centre to deliver a Community Hub provision for the local community.
- Note the plans for future closer working with partners internal and external to the Council to provide a more holistic customer service provision in communities, led by the needs of the local community.
- Consider their role in the development of the Community Hub concept within their locality in line with the developments and ideas set-out in Section 3 of the report. This to include advising on partners for the community hub in Armley and the location of pop-up provision.

7 Background documents¹

7.1 Executive Board Report – 6th November 2013

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report author: Sarah Geary
Tel: 3367872

Report of : Assistant Chief Executive (Citizens and Communities)

Report to : West (Inner) Area Committee

Date: 19th February 2014

Subject: Business Plan Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Armley, Bramley & Stanningley	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report updates the Area Committee on new initiatives and partnership working within the area that contribute to the priority themes outlined in the Area Committee's Business Plan.
2. The report includes information a range of projects including the Neighbourhood Improvement Board and Youth Activities Fund.

Recommendations

3. The Area Committee is asked to note the contents of the report and:
 - Receive a verbal update from Inspector Fran Naughton comment on any possible issues or concerns about the forthcoming changes.

1 Purpose of this report

- 1.1 The purpose of this report is to highlight new initiatives and partnership working that contributes to the Inner West Business Plan and update on existing initiatives.

2 Background information

- 2.1 The Area Committee approved the revised Inner West Business Plan at its meeting on 26th June 2013. The Plan is aligned to the 'Best City For...' corporate priorities and lists a range of actions under nine improvement objectives which are:

- Promote healthy lifestyles and tackle health inequalities
- All children and young people in Leeds have access to out of school activities
- Provide opportunities for people to get jobs, volunteer or learn new skills
- Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities
- Make better use of our community buildings
- Reduce crime and anti-social behaviour, with a particular focus on reducing burglary
- Engage with local communities to strengthen community activity and involvement in local decision making
- Improve the local environment and our parks and open spaces
- Improve public service co-ordination working together with local residents to improve our most deprived neighbourhoods

3 Main Issues

- 3.1 This section outlines some new initiatives across the two wards that contribute to the corporate 'Best City' priorities and the Area Committee's business plan.

'Best City For ... Health & Wellbeing'

Dunkirk Hill

- 3.2 Work is due to begin on Dunkirk Hill in the Spring. Following some anti-social behaviour problems in the area Parks and Countryside are using S106 funding to carry out works including a removal of around 50% of the trees and shrubbery. The remaining trees will be thinned to enable better natural surveillance of the area from Canal Road and Armley Mills. The area immediately adjacent to the canal will be planted with rhododendrons for spring time colour. It is hoped that this work will encourage a wider use of the area and enable the possibility of usage by groups visiting Armley Mills.

Healthy Living Network

- 3.3 In December it was noted that the Barca-Leeds and Healthy Living Network Boards had agreed to continue with the proposed merger. Formal board resolutions and agreements relating to the transfer of assets and activities will be considered by the two boards before the end of January. A group meeting with all staff took place in early January and this has been followed on by individual consultations. The date agreed for completion of TUPE is 1st February. Further issues need to be resolved including a building strategy for the future.

Leeds West Clinical Commissioning Group

- 3.4 Leeds West CCG is commissioning the Practice Champion approach in all 38 of its GP practices. This will focus on empowering patients to proactively manage their health needs in the community. It will focus on long term conditions like Type 2 diabetes, as well as more socially led health groups, such as reducing social isolation, weight management, breast feeding etc. This will build on assets already in the community, such as neighbourhood networks, and create capacity where there is a need. In Armley and Bramley & Stanningley, there will also be a focus on referring and supporting patients to non-medical services (employment, welfare services, housing, transport, fuel poverty) in their communities.

Public Health

- 3.5 Public Health has recently been awarded funding from Department of Health for a project called Best Foot Forward, which will encourage walking in Inner West Leeds and will focus on reducing childhood obesity.
- 3.6 In January schools in Inner West Leeds supported the new Change 4 Life campaign 'Smart Swaps' to help families cut sugar and saturated fat from their everyday snacks, drinks and meals. Change4Life is calling on families to sign up to the smart swaps campaign and make one easy change – like swapping to a healthy school meal or swapping takeaways to cooking from scratch.
- 3.7 The Know It Check It Treat It Campaign is about increasing lung cancer awareness and early diagnosis. It will be delivered in the community by Healthy Living Network and measures lung age and signposts to appropriate services.

'Best City For ... Children & Young People'

Youth Activities Fund

- 3.8 The remaining Youth Activities funding of £6552 for this financial year has been committed to projects across the area as detailed in the Wellbeing report. There will be a further allocation of £32,000 for Youth Activities Funding for financial year 2014/15.

A Children's Board is in the process of being established for Inner West and it is envisaged that this Board will engage with Members about the Youth Activities Fund and wider issues relating to children and young people.

Geographically Targeted Youth Work

- 3.9 In March 2013, following a comprehensive Youth Review the Executive Board agreed a new model for youth services in Leeds that incorporated a key influential role of Area Committees in determining local youth services in Leeds that incorporated a key influential role of Area Committees in determining local youth work provision. This included supporting the development of more locally responsive and accountable services.

Members will be shortly invited to attend a workshop to meet with the Youth Offer Team to receive an update on the work achieved so far but significantly to undertake some more practical work on the specifics of the influencing role to offer an opportunity to provide direction on how it will work in reality and the targeted youth work in your area.

'Best City For Business'

- 3.10 The Bramley Shopping Centre Manager and the Deputy Manger from Tesco Bramley attended the Bramley Community Forum on 28th November. This followed a meeting between the Bramley and Stanningley Ward Members, the centre manager and a representative from the centre's letting agent. The forum enabled local residents to share their views on the type of shops they would like to see at the centre and express their concern about the high number of payday loan and pawnbrokers. The representatives from the centre also consulted forum members on what additional features could be part of a car park refurbishment scheme, with suggestions of market stalls and a performance space being very well received.

The centre has also offered to work with Bramley Elderly Action and Bramley Credit Union around their 'community shop' proposal. Members were also keen to accommodate a One Stop Shop at the centre, but the manager in charge of the service has indicated that the available shops may be too small.

'Best City For Communities'

Neighbourhood Improvement Board

- 3.11 The Inner West Neighbourhood Improvement Board met on 19th November. The Health theme update focussed on the Leeds Let's Get Active project, offering free access to leisure centres aimed at increasing the number of inactive people exercising. Armley Leisure Centre has the highest attendance in the city at the free sessions, whereas the free gym access at Bramley Baths has had a disappointing take-up. The Board asked for more to be done to promote the Bramley sessions and asked for additional funding to be sought to add a free swim to the Bramley Baths offer.

The Board continues to prioritise reducing the number of young people not in education, employment or training (NEET). A pilot project was discussed that will help young

people at risk of becoming NEET engage access support to help them apply for apprenticeship opportunities.

The Board were presented with a range of local data across the priority themes. The data highlighted number of areas where the priority neighbourhoods are below the city average. From this, the 'Broadleas Challenge' was launched. A range of partners were brought together to analyse the data for the Broadleas neighbourhood in Bramley and Stanningley ward. Partners shared expertise and opinions on key themes including children and young people, housing, financial inclusion and community safety. A follow up workshop will be held to identify a range of innovative actions around the three Challenge priorities:

- Family learning – working with parents to support their child's learning and improve parenting behaviours.
- Debt – understanding how people are getting into debt and developing support services around budgeting and financial inclusion.
- Community engagement – creating new ways for residents to engage with services and participate in local decision making.

Bramley Park Floodlights

3.12 The Bramley Park Floodlights power supply has now been connected and they are operational.

3.13 **Leeds Industrial Museum at Armley Mills**

Work is underway to identify options on how to increase usage of Armley Mills by increasing visitor numbers and looking at options to introduce complimentary uses of the site. This work is being overseen by a project board and input is being sought from Asset Management and Regeneration, Parks & Countryside, Highways and Planning.

Community Safety – Police Programme of Change

3.14 In June 2013 West Yorkshire Police initiated a Programme of Change strategy, to improve Force performance and transform the way services are delivered by reducing demand and thereby support the delivery of policing. Embedded within the strategy is a commitment from West Yorkshire Police to work more closely with Partners to deliver the outcomes set out in the West Yorkshire Police and Crime Plan.

The transformation programme aims to build on existing, and develop new working arrangements, through potential co-location opportunities for Police and Partner resources to deliver a more integrated service provision. At the heart of this is the goal of ensuring communities are safe and feel safer.

Chief Inspector Fran Naughton will update the Area Committee on the progress of the Programme of Change and what this might look like for the Inner West Area.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 All Wellbeing funded projects require applicants to outline their consultation ahead of any grant being awarded.

4.1.2 The community events listed in the report provide the Area Support Team and other services with an opportunity to consult with local residents, the results of which will influence the delivery of the Business Plan.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 The Business Plan takes into account equality, diversity, cohesion and integration issues

4.3 Council policies and City Priorities

4.3.1 The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

4.4 Resources and value for money

4.4.1 As outlined in the Function Schedule 2011/12, the Wellbeing budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor (the Business Plan). Members of the Area Committee are keen that wherever possible the use of Wellbeing brings in additional match funding to the area.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications as a result of this report, and there are no key or major decisions being made that would be eligible for Call In.

4.6 Risk Management

4.6.1 All Wellbeing applicants are asked to identify risks associated to the successful delivery of their project. These are assessed by the Area Support Team, and all projects are monitored quarterly against set targets.

5 Conclusions

5.1 There are several new initiatives in the inner West area that contribute to the delivery of the Inner West Business Plan highlighted in this report. The Area Support Team continues to look at opportunities to develop projects and promote new ways of working to achieve the objectives outlined in the Plan.

5.2 Work is taking place to provide more quantitative local information to help monitor progress.

6 Recommendations

6.1 Members are asked to :

- Receive a verbal update from Inspector Fran Naughton comment on any possible issues or concerns about the forthcoming changes.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of the Assistant Chief Executive (Citizens & Communities)

Report to West (Inner) Area Committee

Date: 19th February 2014

Subject: Wellbeing Fund Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley, Bramley & Stanningley		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. The purpose of this report is to advise the Inner West Area Committee of:
 - The balance of the Inner West Wellbeing revenue and capital budget 2013/14;
 - Position statement on small grants and skips budgets;

Recommendations

The Area Committee is asked to:

- Consider the new Wellbeing applications

1 Purpose of this report

- 1.1 The purpose of this report is to update the Area Committee on the current position of the Inner West Wellbeing revenue and capital budget.
- 1.2 The report also asks the Area Committee to consider new Wellbeing grant applications.

2 Background information

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed at Full Council taking into consideration both population and deprivation of an area.

2.2 Including carry forward, the 2013/14 Inner West Wellbeing budget was **£141,229**.

3 Main issues

3.1 Wellbeing Budget Statement 2013/14

3.2 The latest Wellbeing Budget Statement for 2013/14 is included as **Appendix 1**. It sets out the current budget and the projects approved to date.

3.3 At the December Area Committee it was agreed that a delegated decision would be made by the Chair on how to spend the remaining Youth Activities Funding for 2013/14. Since that Committee the following decisions have been made:

Junior Jam – Drama in Broadleas & New Wortley	£900
Junior Jam – Kickboxing at Fairfield Community Centre	£450
Martial Arts at Lazer Centre	£600
Dance Instruction – Strawberry Lane Youth Club	£240
Barca - Varied Sports and Activities for 13 – 17 year olds	£900
Leeds Rhinos Rugby League half term camp at Stanningley RLFC -	£2,060
Leaflet printing to promote activities	£600

3.4 At the December Area Committee the Warrells Court fencing project was deferred pending further investigation into what materials could be used in a conservation area. Since that Committee a delegated decision has been made to approve £4,100 for the installation of a wooden fence.

3.5 This is **£100 remaining in the Area Committees capital budget**.

3.6 The current balance of the revenue ward Wellbeing budgets are:

Armley	£14,495
Bramley & Stanningley	£4,868

Wellbeing Budget – Small Grants & Skips

3.7 There has been 1 small grant application approved since the December Area Committee as detailed below:

Project Name	Organisation	Amount
Start Up of new Group	Rodley Village Community Group	£300
Aim For It	Revizit	£600

3.8 There have been no skip requests since the last Committee.

3.9 The balance of the small grant and skip budget at 22nd January 2014 was **£910**

New Wellbeing applications

3.10 There have been no new Wellbeing applications received since the last Committee.

Youth Activities Fund

3.11 A children's board is in the process of being established. It is envisaged that this Board will form part of the continual process of engaging and consulting with children and young people in the area on how to spend youth activities funding. The board will also be engaged in looking at wider issues and other area priorities.

4.0 Wellbeing Commissioning Round 2014/15

4.1 Applications have been received for financial year 2014/15. They are currently being summarised and checked and will be presented to Councillors at the special General Purposes Subgroup on Monday 3rd March at 10am.

5 Corporate Considerations

5.1 Consultation and Engagement

5.1.1 Elected Members have been consulted on local priorities through the Area Business Plan. The 2013/14 commissioning round began with a communication to all Area Committee contacts and a press release.

5.1.2 Consultation with Young People will continue to identify potential projects for the Area Committee's Youth Activities Fund.

6 Equality and Diversity / Cohesion and Integration

6.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Area Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

6.2 Council policies and City Priorities

6.2.1 Projects submitted to the Area Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 2030
- City Priority Plan 2011 - 2015
- Joint Health & Well-being Strategy
- Children and Young People's Plan

6.3 Resources and value for money

6.3.1 Aligning the distribution of Area Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be achieved.

6.3.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

6.4 Legal Implications, Access to Information and Call In

6.4.1 There are no legal implications or access to information issues. This report is not subject to call in.

6.5 Risk Management

6.5.1 Risk implications are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

7 Conclusions

7.1 Wellbeing funding provides an important opportunity to support local organisations and drive improvements to services. The Area Committee has committed over £140,000 to projects already this year.

8 Recommendations

8.1.1 The Area Committee is asked to:

- i) Note the balance of the Wellbeing Revenue and Capital Budgets for 2013/14;
- ii) Approve the exchange of the Capital Receipts Incentive Scheme monies to revenue (3.5);
- iii) Approve an additional £1,200 contribution to the small grants and skips budget
- iv) Consider the new applications for Wellbeing funding (3.11 – 3.14);
- v) Authorise the Chief Officer, Citizens and Communities to take delegated decisions in relation to commissioning projects for the remainder of the Youth Activities Fund budget.

9 Background documents

- None

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2013-14 financial year. It shows the amount allocated to each ward of the Inner West Area Committee, details of the carry forward from 2012-13 and any existing commitments. av

2013/14 IW Revenue Budget	IW Area Committee	Armley	B&S
Balance Brought Forward from 12/	£32,004	£12,639	£19,365
2013/14 New Allocation	£136,710	£68,355	£68,355
Youth Activity Fund	£16,202		
Total	£184,916	£80,994	£87,720
Schemes Approved from 2012-13 budget to be spent in 2013-14	£20,000	£3,000	£17,000
2013/14 Commitments	£146,747	£57,038	£70,492
Remaining to Allocate	£18,169	£20,956	£228

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Total Project Cost	Armley			Bramley & Stanningley		
			Earmarked	Paid	Remaining	Earmarked	Paid	Remaining
Youth Activity Fund	WNW Area Support Team	£16,202	£0		£0	£0		£0
Small Grants & skips	WNW Area Support Team	£7,672	£3,836	£250	£3,586	£3,836	£203	£3,633
Festive Lights Armley, Rodley, Bramley	Leeds Lights	£4,255	£1,850	£1,851	£-1	£2,405	£2,404	£1
Neighbourhood Improvement Programme (NIP) Engagement	WNW Area Support Team	£1,500	£750	£127	£623	£750	£127	£623
Sports Coaching	Sports & Active Lifestyle	£1,000	£500	£250	£250	£500	£250	£250
Summer Sports Leadership	Sports & Active Lifestyle	£3,924	£1,962	£1,050	£912	£1,962	£1,050	£912
Off Road Bikes	WYP	£2,684	£1,342	£0	£1,342	£1,342	£0	£1,342
Gardening towards Employment	The Conservation Volunteers	£4,210	£2,105	£1,743	£362	£2,105	£1,743	£362
Action Days	Community Safety/Police	£1,000	£500	£500	£0	£500	£500	£0
Pedal Cycles	WYP	£1,000	£500	£500	£0	£500	£500	£0
Replacement Tools	Armley Common Rights Trust	£1,720	£1,720	£1,720	£0			
A Taste of Life	Healthy Living Network	£10,000	£10,000	£5,000	£5,000			
Armley Saturday Night Project	Breeze	£5,500	£5,500	£1,333	£4,167			
Armley Lights Switch On	WNW Area Support Team	£2,950	£2,950	£89	£2,861			
Clyde Walk Green	Groundwork	£3,438	£3,438	£0	£3,438			
New Wortley CC Revenue Support	New Wortley CC	£6,000	£6,000	£6,000	£0			
Broadleas CCTV	Leedswatch	£1,784				£1,784	£0	£1,784
Bramley Carnival	Bramley Carnival Committee	£4,250				£4,250	£3,855	£396
Bramley Christmas Lights Switch On	Bramley Lights Project	£2,684				£2,684	£2,684	£0
Bramley Music Festival	Bramley Music Festival Committee	£2,500				£2,500	£2,500	£0
Fairfield Community Centre	Fairfield Community Centre	£4,820				£4,820	£4,820	£0
Bramley War Memorial	Bramley War Memorial Committee	£558				£558	£0	£558
Site Based Gardener	Parks and Countryside	£11,767				£11,767	£0	£11,767
Fiarfield ArtGarden Refurbishment	WNW Area Support Team	£1,025				£1,025	£760	£265
St Catherine's Replacement Bicycle	St. Catherine's Drive	£410				£410	£0	£410
Bramley Grit	Highways Services	£530				£530	£0	£530
Armley Town Street Interpretation Panel	LCC Regeneration Service Major Projects Team	£0	£0	£0	£0			
Bramley Villagers	Bramley Villagers Social Cl	£2,500				£2,500	£2,500	£0
Youth Service Summer Activities	Youth Service	£4,506	£3,085	£0	£3,085	£1,421	£0	£1,421
Apprenticeship Project	WNW Area Support Team	£18,000	£9,000	£0	£9,000	£9,000	£0	£9,000
Active8 Youth Project, Bramley Baths.	WNW Area Support Team	£9,300				£9,300	£0	£9,300
Dv Support Group	Aces Cluster	£800				£0	£0	£0
Ladz Club	Christ Church Youth Project	£4,043				£4,043	£0	£4,043
Armley additional litter picker	WNW Locality team	£2,215				£0	£0	£0
POMOC	0	£2,000	£2,000			£0	£0	£0
Total		£146,747	£57,038	£20,414	£34,624	£70,492	£23,896	£46,596

1.3 Youth Activity Fund

The table below lists those Youth Activity projects supported in 2013-14 and provides a current balance of funding

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Bramley Baths fun swim sessions	Bramley Baths	B&S	£ 1,380.00	£ -
Mini Breeze Session, Armley Moor	LCC Out of School Activities Team	A	£ 3,750.00	£ 3,750.00
4 Back Yard Breeze sessions	LCC Out of School Activities Team	A / B&S	£ 1,520.00	£ -
Nature Trail Session	Parks & Countryside	A / B&S	£ 1,500.00	£ 1,500.00
Armley SNP	0	A	£ 1,500.00	£ -
0	0	0	£ -	£ -

Total £ 9,650.00 £ 5,250
 Budget for Year £ 16,202.00
 Available to Allocate £ 6,552.00

1.4 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years that are still live.

Project Name	Lead Organisation	Total Project Cost	Armley			Bramley & Stanningley		
			Earmarked	Paid	Remaining	Earmarked	Paid	Remaining
Target hardening in Armley	AST commissioning CASAC	£3,000	£3,000	£250	£2,750			
Bramley park floodlights	Parks & Countryside	£17,000				£17,000	£0	£17,000
Total		£20,000	£3,000	£250	£2,750	£17,000	£0	£17,000

2 Capital

The is no additional capital funding allocated to Area Committees for 2013-14 and there is no remaining capital monies in the Inner West.

3 Small Grants

At its meeting in March 2013 the Area Committee allocated £6,478 to the Small Grants and skips pot.

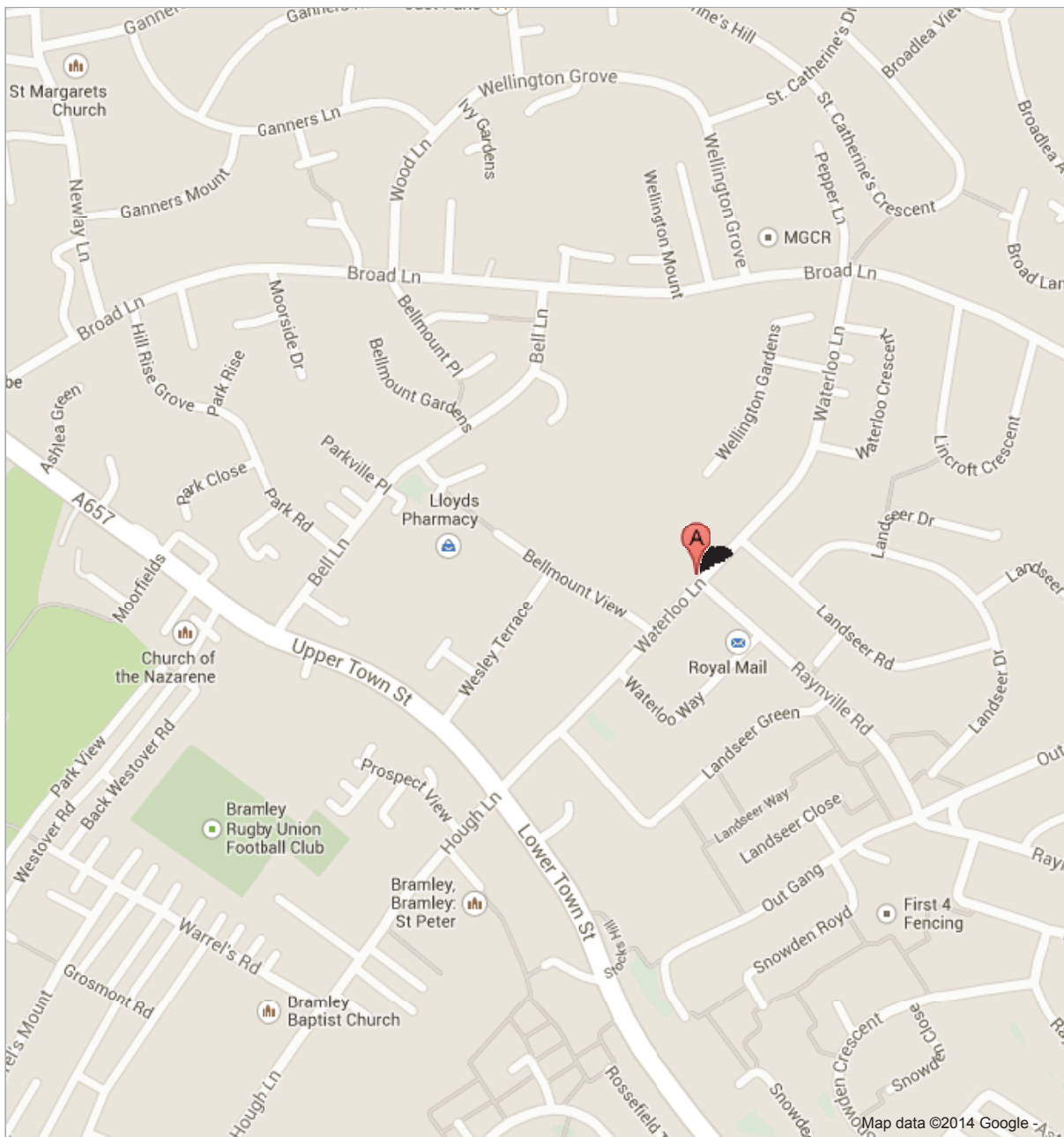
Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Eric Atkinson Sign	WNW Area Support Team	Bramley & Stanningley	£100	£0
Fairy Jobmother Creche	WNW Area Support Team	Bramley & Stanningley	£203	£203
CCTV	New Wortley Community	Armley	£300	£300
Making Bramley Bloom	Newlay and Whitecote Residents Association	Bramley & Stanningley	£300	£300
Flat Roof Repairs	West Leeds Sports and Social Club	Armley	£250	£250
Information Leaflet about reporting Nuisance Bike LS16 6RG	West Yorkshire Police	Armley, Bramley & Stanningley	£250	£250
Covert Surveillance Cameras	LCC WNW Locality Team	Armley, Bramley & Stanningley	£490	£490
Employment & Advice local contact points	WNW Area Support Team	Armley, Bramley & Stanningley	£0	£0
Community Engagement/Dog Show Event	West Yorkshire Police	Armley, Bramley & Stanningley	£250	£250
Fairfield community Fun Day	BARCA	Bramley & Stanningley	£200	£200
Farnley Accademy Container Storage	Wortley Football Club	Armley, Farnley & Wortley	£300	£300
Russian Winter	Russian Speakers Group for Children	Armley, Bramley & Stanningley	£300	£300
Armley Interpretation Panel	LCC Regeneration Service Major Projects Team	Armley	£80	£0
Greenthorpe Allotments Security Cameras	Greenthorpe Allotments Assoc	Bramley & Stanningley	£300	£300
Calverley garden grit bin	WNW Locality team	Bramley & Stanningley	£250	£0
Halloween Fun Day	Fairfield Community Partnership Ltd	Bramley & Stanningley	£200	£200
Mini uniforms to support community events	West Yorkshire Police	Bramley & Stanningley	£250	£0
Start up of group	Rodley Village Community Group	Bramley & Stanningley	£300	£0
Broadleas Ice Rink	BARCA	Bramley & Stanningley	£0	£0
Aim For It - Revizit	Multi-agency	Stanningley	£600	£0
Total			£4,923	£3,343
Budget			£7,672	
Available to Allocate			£910	

4 Skips

Skips	Ward Benefiting	No of Skips	Amount Committed	Paid
Mistress Lane, Armley, LS12 2HL	Armley	1	£150	£150
Ganners, Bramley	Bramley & Stanningley	1	£150	£150
Haley's Field Allotments	Bramley & Stanningley	1	£124	£124
Wythers Cleanup	Armley	1 + Permit	£150	£150
Broadlea Cleanup	Bramley & Stanningley	1 + Permit	£150	£150
2 Langley Road, Bramley, LS13	Bramley & Stanningley	1 + Permit	£150	£124
0	0	0	£0	£0
New Wortley Community Centre	Armley	1	£125	£125
Avaries and Salsburrys in Armley	Armley	2 + 2x permits	£292	£292
Bramley Community Centre	Bramley & Stanningley	1	£125	£125
BARCA community building	Bramley & Stanningley	1	£125	£125
Bardens and Cedars clear-up Armley	Armley	2 + 2 permits	£300	£0

Agenda Item 17

To see all the details that are visible on the screen, use the "Print" link next to the map.



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